

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Bangladesh Secretariat, Dhaka
www.mopa.gov.bd

Request For Expressions of Interest (EOI)

Selection of a Company/Firm for developing Clearance and Absorption Software (CAS) for the
Ministry of Public Administration.

1.	Ministry/Division	:	Ministry of Public Administration
2.	Agency	:	Ministry of Public Administration
3.	Procuring Entity Name	:	Ministry of Public Administration
4.	Procuring Entity Code	:	Not Applicable
5.	Procuring Entity District	:	Dhaka
6.	Expressions of Interest for Selection of	:	A Company/Firm for developing Clearance and Absorption Software (CAS) for the Ministry of Public Administration.
7.	EOI Ref. No.	:	Memo No.05.00.0000.113.07.050.22-60
8.	Date	:	07 March 2023
Key Information			
9.	Procurement Sub-Method	:	Quality & Cost Based Selection (QCBS)
Funding Information			
10.	Budget and Source of Funds	:	GoB
11.	Development Partners (if applicable)	:	N/A
Particular Information			
12.	Project/Program Code (if applicable)	:	N/A
13.	Project/Program Name (if applicable)	:	N/A
14.	EOI Closing Date & Time	:	Expression of Interest (EOI) shall be submitted until 12.30 PM on 23 March 2023 in sealed envelope (one original and one copy) delivered to the Deputy Secretary, Admin-4, Ministry of Public Administration, Bangladesh Secretariat, Dhaka and be clearly marked 'Expression of Interest for Selection of Company/Firm for developing Clearance and Absorption Software (CAS) for the Ministry of Public Administration.'
15.	EOI Opening Date & Time	:	23 March 2023 at 2.00 pm
Information for Applicant			
16.	Brief Description of Assignment	:	Ministry of Public Administration has taken initiatives to implement the "Clearance and Absorption Software (CAS) for the Ministry of Public Administration" that includes but not limited to the following services: a. Intelligent Clearance and Absorption Software (CAS) development & it's successful implementation; b. Different types of required public document metadata standardization, Existing Data Scanning, Optimizing and Migration to the new system, ensure each and every Data Modification, Manipulations and Data Operation; c. Necessary Training to the TOT and user to efficiently run the system; d. The bidder must ensure the user requirements; e. Support and Maintenance Service;



17.	Experiences, Resources and Delivery Capacity Required	<p>This is a national project with utmost importance towards the digital Bangladesh goal, so the bidder must prove that they have solid technical background and operational strength to undertake and take this forward without any hindrance. Applicant must also have adequate technical ability, resources and processes. As such, following are defined as minimum eligibility criteria:</p> <ol style="list-style-type: none"> 1. Minimum 08 (Eight) years of experience in IT business in Bangladesh. 2. Must be registered with RJSC (applicable for Joint Stock Company & Firm). 3. Must have experience in design, development, and implementation of 05 (five) large scale software projects in the field of web-based application software/e-government application. Among the projects, at least 01 (one) project must be in digitalization/automation of government service/function where all the design, development, implementation and maintenance support services were provided (covers SDLC full cycle). 4. Must have experiences in completing minimum 03 (three) web-based live projects in which data validation and migration jobs are done (must provide the URLs). 5. Must have experience in working with Microservice Architecture, Spring boot and other Java-based tools and technologies. Good Knowledge on React, flutter framework, TypeScript, and JavaScript. Must have work experience in oracle Database also. 6. Should have minimum 40 (forty) full time ICT personnel in company, Database Programming related to system analysis, design, development, integration, testing, QC, training and implementation of web and mobile based applications/software solutions. 7. Audit report of the previous 3 (three) years. Yearly turnover of the firm shall be at least Tk. 1 (one) crore. 8. The minimum amount of Liquid asset/Line (s) of Credit of the firm shall be Tk. 30 (thirty) lakhs (certificate for proving available liquid asset must be issued 03 (three) Months from the date of tender submission). 9. Must have update BASIS membership. 10. Documents demonstrating the management and operational capacity of the firm (brochures, company profile and other documents describing company's expertise, strength and experience, core functions, products and services, similar assignments or project experience, availability of relevant professional staff and experience among applicant's staff/resources to carry out this assignment). 11. ISO/CMMI L3/CMMI L5 certified firms will be given preference.
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18.	<i>Submission of EOI:</i>	<p>(Documents must be submitted in the following order):</p> <ol style="list-style-type: none"> 1. Application for Expression of Interest (EOI). 2. Up-to-date and valid Trade License TIN and VAT Registration Certificate. 3. Up-to-date Income Tax Clearance Certificate. 4. Copy of up-to-date and valid Registrar of Joint Stock Companies (RJSC) and Firms Incorporation Certificate. 5. Project completion certificates for minimum 05 (five) large scale software. Also mention that projects which has cover SDLC full cycle for enterprise/e-government solution. 6. Constitutional documents of the firm(s). 7. Company brochure/profile covering company expertise, strength, and experience. 8. List of ICT personnel including their name, designation, mobile number, email, joining date, project experience and role, experience on Oracle, Micro Service Architecture, Java, React etc. academic background and expertise. 9. 03 (three) Years of Audited Financial reports of the firm(s). 10. Original copies of up-to-date Bank Solvency Certificate/Line of Credit/liquid asset information. and 11. Association membership certificate(s).
18	<i>Phasing of Services</i>	N/A
Procuring Entity Details		
19	<i>Name of Official Inviting EOI</i>	Md. Ashfaquul Hoque Chowdhury
20	<i>Designation of Official Inviting EOI</i>	Deputy Secretary
21	<i>Address of Official Inviting EOI</i>	Ministry of Public administration, Bangladesh Secretariat, Dhaka.
22	<i>Contact Details of Official Inviting EOI</i>	Building -3, Room No-114, Ministry of Public administration, Bangladesh Secretariat, Dhaka. Phone: +88-0255100540
23	<i>The procuring entity reserves the right to accept or reject any or all the EOIs.</i>	


 Mohammad Ashfaquul Hoque Chowdhury
 Deputy Secretary
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