

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**  
**Ministry of Public Administration**  
**Bangladesh Secretariat, Dhaka**  
**Invitation for Tender**

1	Ministry/Division	Ministry of Public Administration		
2	Agency	Ministry of Public Administration		
3	Procuring Entity Name	Ministry of Public Administration		
4	Procuring Entity District	Dhaka		
5	Invitation for	Tender		
6	Invitation Ref No	05.00.0000.113.23.024.2022-401		
7	Date	15 June 2022		
<b>KEY INFORMATION</b>				
8	Procurement Method	OTM (Framework)		
<b>FUNDING INFORMATION</b>				
9	Budget and Source of Funds	Revenue/GOB		
<b>PARTICULAR INFORMATION</b>				
10	Project /Programme Code	Not Applicable		
11	Project /Programme Name	Not Applicable		
12	Tender Package No.	18 (2021-22)		
13	Tender Package Name	Procurement of Lot-1 Gold Medal for Bangabandhu Jonoproshason Padak-2022 Lot-2 Metal molded special type trophy for Bangabandhu Jonoproshason Padak-2022 Lot-3 Event Management for Bangabandhu Jonoproshason Padak-2022		
14	Tender Publication Date	16-06-2022		
15	Tender Last Selling Date and Time	28-06-2022; 05:00 pm		
16	Tender Closing Date and Time	30-06-2022; 02:00 pm		
17	Tender Opening Date and Time	30-06-2022; 03:00 pm		
18	Name & Address of the office(s)	<b>Address</b>		
	Selling Tender Document	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building#3, Bangladesh Secretariat, Dhaka		
	Receiving Tender Document	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building#3, Bangladesh Secretariat, Dhaka		
	Opening Tender Document	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building#3, Bangladesh Secretariat, Dhaka		
19	Place / Date / Time of Pre-Tender Meeting (Optional)	Date	Time	
		19 June 2022	10.00 am - 11.00 am	
<b>INFORMATION FOR TENDERER</b>				
20	Brief Eligibility and Qualification of Tenderer	The tenderer should be well-experienced with (1) Valid Trade License of 2021-22; (2) Income Tax Certificate of 2021-22 (3) Bank Solvency Certificate Collected on or after 16 June 2022; (4) VAT Registration Certificate (5) Tender Security (Pay Order/Bank draft/Bank Guaranty); (6) Bank Statement (01 June 2021- 31 May 2022); (7) Undertaking of not being blacklisted or debarred by any government/autonomous body; (8) The minimum amount of liquid assets i.e. working capital or credit line(s) as stated in STD-TDS; (9) The Tenderer shall have minimum of 3 years of overall experiences; (10) Specific Completion Certificate in relevant works supported by NoA/work order; (11) Other qualifications as stated in STD must be full filled.		
21	Brief Description of Goods or Works	Lot-1 Gold Medal for Bangabandhu Jonoproshason Padak-2022 Lot-2 Metal molded special type trophy for Bangabandhu Jonoproshason Padak-2022 Lot-3 Event Management for Bangabandhu Jonoproshason Padak-2022		
22	Brief Description of Related Services	Not Applicable		
23	Price of Tender Document (Tk)	LOT-1-Tk. 1500.00; LOT-2 - Tk.1500.00; LOT-3 - Tk.2000.00		
24	Lot	Identification of Lot	Location	Tender Security Amount (Tk)
	1	Gold Medal for Bangabandhu Jonoproshason Padak-2022	Ministry of Public Administration Bangladesh Secretariat, Dhaka.	75,000.00
	2	Metal molded special type trophy for Bangabandhu Jonoproshason Padak-2022		33,000.00
	3	Event Management for Bangabandhu Jonoproshason Padak-2022		200,000.00
25	Name of Official Inviting Tender	Mohammad Ashfaul Hoque Chowdhury		
26	Designation of Official Inviting Tender	Deputy Secretary, Admin-4, Ministry of Public Administration		
27	Address of Official Inviting Tender	Room#114, Building #3, Ministry of Public Administration Bangladesh Secretariat, Dhaka.		
28	Contact details of Official Inviting Tender	02-9540540	Fax: 02-9545056	admins@mopa.gov.bd
29	The Procuring Entity reserves the right to accept or reject all or any of the tenders.			

Mohammad Ashfaul Hoque Chowdhury  
Deputy Secretary  
Ph: 9540540

15/6/2022