

Government of the People's Republic of Bangladesh
Scheme on PFM Reforms Leadership, Coordination and Monitoring
Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)
Finance Division, Ministry of Finance
Shoheed Prokoushohi Bhaban (4th Floor), IEB, Ramna, Dhaka-1000
www.spfms.gov.bd

Ministry/Division	:	Ministry of Finance			
Agency	:	Finance Division			
Procuring Entity Name	:	National Program Director, Strengthening Public Financial Management Program to Enable Service Delivery, Finance Division, Ministry of Finance			
Procuring Entity Code	:	Not used at present			
Procuring Entity District	:	Dhaka			
Expression of Interest for Selection of	:	Individual Consultant (National) (Time-Based)			
EOI Ref. No.	:	07.00.0000.000.11.002.19-810			
Date	:	16/06/2021			
KEY INFORMATION					
Procurement Sub-Method	:	Selection of Individual Consultants (SIC)			
FUNDING INFORMATION					
Budget and Source of Funds	:	IDA (Credit No. 6368-BD)			
PARTICULAR INFORMATION					
Program Name	:	Strengthening Public Financial Management Program to Enable Service Delivery (SPFMS)			
Scheme Name	:	Scheme on PFM Reforms Leadership, Coordination and Monitoring			
EOI Closing Date and Time	:	EOI (along with soft copy) shall be submitted on or before 01/07/2021 at 3:00 pm in a sealed envelope delivered to the undersigned and be clearly marked " <i>Request for Expressions of Interest for Selection of [Title of Service]</i> ". No need to submit necessary documents in support of educational qualifications, experience & skills.			
INFORMATION FOR APPLICANT					
Title Of Service	No. of Service	Minimum Qualification	Minimum Experience	Main tasks	Brief Description of Assignment
Procurement Specialist	01	Master's degree in any discipline. Advance academic & professional qualifications in procurement from recognized institutes will be added advantage.	Applicants must have overall working experience of 15 years with at least 3 years experience in public procurement, preferably in govt. projects.	Under the overall guidance and supervision of the NPD, and direct supervision of the Team Leader of PECT, the Procurement Specialist will contribute to the implementation of the program in the areas of his/her competence.	Please see RFA for details
Implementation Support Consultant	06	Masters or post-graduate degree in Leadership, Management, Public Finance, Economics, Commerce, Accounting, or any other related discipline.	At least 08 years of relevant work experience as an administrator, facilitator, coach, management consultant etc.	Facilitate implementation of the respective PFM Action Plan.	Please see RFA for details
Consultant (Office Manager)	01	Bachelor degree in any discipline from any reputed university.	Applicants must have overall working Experience of 10 years with at least 3 years relevant experience.	Support scheme operations by maintaining office systems and supervising staffs under the close guidance of Team Leader of PECT.	Please see RFA for details
Junior Consultant (Accounts)	01	Bachelor degree in any discipline from any reputed university.	Applicants must have overall working Experience of 5 years with at least 1 year relevant experience.	Keep up-to-date account records and ensure smooth transactions.	Please see RFA for details
Other Details (if applicable)	:	A copy of the terms of reference (TOR), Request for Application (RFA) and necessary forms may be obtained from the office of the undersigned during 09:00 to 17:00 hours and from the website of SPFMS (www.spfms.gov.bd) within the stipulated date.			
Association with foreign firms is	:	Not Applicable			
EOI Detail Information					
Ref No	Phasing Of Services	Location	Start Date	Completion Date	
01	Single: Time Based	Dhaka	August, 2021	July, 2022 (renewable)	
PROCURING ENTITY DETAILS					
Name of Official Inviting EOI	:	Nazma Mobarek			
Designation of Official Inviting EOI	:	National Program Director (Additional Secretary)			
Address of Official Inviting EOI	:	Shoheed Prokoushohi Bhaban (4th Floor), IEB, Ramna, Dhaka-1000			
Contact details of Official Inviting EOI	:	Phone : 0255110546-55, Email : nazmamobarek@yahoo.co.uk; moim5837@gmail.com			
The procuring entity reserves all the right to accept or reject all EOI					

(Sd.)
Nazma Mobarek
National Program Director (Additional Secretary)
SPFMS, Finance Division, Ministry of Finance
Phone: 0255110546-55