Government of the People's Republic of Bangladesh
Ministry of Public Administration
Government Employee Management System (GEMS)
Bangladesh Secretariat
Dhaka-1000

Expression of Interest (EoI) for Hiring Consultant

Ministry/Division	:	Ministry of Public Administration
Agency	:	Ministry of Public Administration
Procuring Entity Name	:	Program Director, Government Employee Management System (GEMS)
Procuring Entity Code	:	Not used at present
Procuring Entity District	:	Dhaka
Expression of Interest for Selection of	:	Individual Consultant (National) (Time-Based)
EoI Ref No and Date	:	05.00.0000.248.07.003.22-90 Date 24/03/2024
KEY INFORMATION		
Procurement Sub-Method	:	Selection of Individual Consultants (SIC)
FUNDING INFORMATION		
Budget and Source of Funds	:	GoB
PARTICULAR INFORMATION		
Program Name	:	Government Employee Management System (GEMS)
Scheme Name	:	-
EOI Closing Date and Time	:	EoI shall be submitted to the program office on or before **01:00 pm, 18/04/2024** in sealed envelope delivered to the undersigned and be clearly marked "Request for Expressions of Interest for Selection of [Name of the position]". Contact address with email and mobile number of the applicant should be written on the left side of the envelope. Necessary documents in support of educational qualifications, experience and skills have to be submitted.
Information For Applicant		

Consultant (IT)

Title of Service	No of Service	Man Month	Minimum Qualification	Minimum General Experience	Brief Description of Assignment
Senior Consultant (Analyst) MoPA/GEMS_GD_009	1	12	Masters in Computer Science and Engineering/ Information and Communication Technology, preferably post-graduation/higher education in the related subjects.	Minimum 8 years' experience in software development and software business analysis; 3 years' experience in business analysis preferably in government office; must have sound Knowledge in preparing conceptual, Logical and physical data modeling, Data Dictionaries, Data Mapping, Gap Analysis **and as per ToR.**	Business analysis, coding program and documentation for GEMS. And other assigned related tasks by the Program Director and Team Leader (IT)
Senior Consultant (Front-end) MoPA/GEMS_GD_031	1	12	Masters in Computer Science/Computer Science and Engineering/Software Engineer/Electrical and Electronics Engineering / Information and Communication Technology, preferably post-graduation/higher education in the related subjects.	Minimum 06 (Six) years' experience in IT with 3 years of solid experience in React framework. Strong proficiency on react core principles and workflows (such as Flux or Redux), JavaScript ES6+, Type Script, DOM manipulation, and the JavaScript object model, Data structure libraries, HTML, CSS framework like (Bootstrap/Tailwind). Familiarity with modern front-end build pipelines and tools. Must have strong knowledge of modern authentication/authorization mechanisms, JWT. Must be capable of creating pixel	Knowledge of isomorphic React, system architecture or leading a software team is a strong advantage and other assigned related tasks by the Program Director (PD) and Team Leader (IT)

Position	No.	Months	Education	Experience	Responsibilities
				perfect responsive design with micro-interaction. Should have strong knowledge on common front-end development tools such as Babel, Web pack, NPM, etc. Should have practical knowledge on version control like Git (Github/GitLab/Bitbucket), and working with CI/CD processes. **And as per ToR.**	
Junior Consultant (Software /Apps Developer) MoPA/GEMS_GD_013	3	12	Graduation in Computer Science and Engineering/ Information and Communication Technology.	Minimum 3 years' experience in software development; 1 Year working experience in government software Development System;. Capable to develop software in JAVA any languages as per organizational need **and as per ToR.**	Work closely with the Team Leader (IT). Code Development and test Programming for GEMS
Junior Consultant (Front-end) MoPA/GEMS_GD_032	2	12	Bachelor of Computer Science/Computer Science and Engineering/Software Engineer/Electrical and Electronics Engineering / Information and Communication Technology/Relevant Degree;	Minimum 3 (Three) years' experience in IT with 2 years of solid experience in React framework. Strong proficiency on react core principles and workflows (such as Flux or Redux), JavaScript ES6+, Type Script, DOM manipulation, and the JavaScript object model, Data structure libraries, HTML, CSS framework like (Bootstrap/Tailwind). **and as per ToR.**	Knowledge of isomorphic React, system architecture or leading a software team is a strong advantage and other assigned related tasks by the Program Director (PD) and Team Leader (IT)
Consultant (Security Expert) MoPA/GEMS_GD_018	1	12	Graduation in Computer Science / Computer Science and Engineering / Electrical and Electronics Engineering / Information and Communication Technology;	Minimum 5 years' experience in designing and implementation software security system; Experience conducting assessment for Solution consisting of a verify of technology stacks and architectural implementation and Hosting providers **and as per ToR.**	Work closely with the Team Leader (IT); Design and Development of Security system of the GEMS Software.
Junior IT consultant (Support Engineer) MoPA/GEMS_GD_019	2	12	Graduation in Computer Science and Engineering / Information and Communication Technology;	Minimum 2 Years' experience in Software Development and Support (Front end/back end) Hardware management and providing user support **and as per ToR.**	Work closely with the Team Leader (IT). Provide day to day support and perform the tasks given by the senior consultants.
Consultant (Functional)					
Functional Consultant MoPA/GEMS_GD_022	01	12	Masters in any discipline	Minimum 15 Years' experience in the Government Service including in Bangladesh Civil Service.; Knowledge and Understanding about Government Structure, Decision making process and existing HRM System in the Public Sector **and as per ToR.**	Work closely with Project Director (PD); Provide Expert Guidance in Development of GEMS and on Training
Consultant (Training) MoPA/GEMS_GD_026	01	12	Graduation in any discipline	Minimum 4 years' experience as office executive or Consultant; Minimum 01 year's working experience with Knowledge and understanding about Government office management system and organization of training;	Work closely with PD Map-out training plans and schedules, design, develop and arrange training programs

				Experience on preparation of training materials; Proven ability to complete full training cycle (assess needs, plan, develop, coordinate, monitor and evaluate); Hands-on experience on organizing training events and as per ToR.	
Junior Consultant MoPA/GEMS_GD_027	01	12	Graduation in any discipline	Minimum 3 Years' experience in office Executive or Junior Consultant. Minimum 1 Years' working experience with Knowledge and Understanding about Government office management system and as per ToR.	Working with the DPD (Administration and Finance) to support office administrative works

Other Details (if applicable)	:	A copy of the terms of reference (ToR), Request for Application (RFA) and necessary forms may be obtained from the office of the undersigned during 9.00 to 15.00 hours till **17/04/2024** and in website of Ministry of Public Administration (www.mopa.gov.bd).
Association with foreign firms is	:	Not Applicable

EOI Detail Information

Phasing Of Services	Location	Start Date	Completion Date
Single: Time Based	Dhaka	May 2024	As per contract

PROCURING ENTITY DETAILS

Name of Official Inviting EOI	:	Md. Doulutuzzaman Khan
Designation of Official Inviting EOI	:	Joint Secretary & Program Director, Government Employee Management System (GEMS)
Address of Official Inviting EOI	:	Ministry of Public Administration, Bangladesh Secretariat, Dhaka (Public Administration Computer Centre (PACC), Room No. 105/kha, Building-3)
Contact details of Official Inviting EOI	:	Cell: 01714083500, Phone : 02-55100512 , Email : gems@mopa.gov.bd
Detail information available in the website	:	www.mopa.gov.bd

The procuring entity reserves all the right to accept or reject any or all EOIs

(Md. Doulutuzzaman Khan)
Joint Secratery (PACC)
&
Program Director
Government Employee Management System
E-mail: gems@mopa.gov.bd