

C.O.S.  
22/06/2022

Government of the People's Republic of Bangladesh  
Bangladesh Forms & Publication Office  
Tejgaon, Dhaka-1208.  
REQUEST FOR EXPRESSION OF INTEREST (EOI)  
For  
Hiring a Firm

(National)

No-05.04.0000.086.01.010.16-187

Date: 15/03/2022

1.	Ministry/Division/Office	Ministry of Public Administration Department of Printing and Publications Bangladesh Forms & Publications Office
2.	Agency	Bangladesh Forms & Publications Office
3.	Procuring Entity Name	Deputy Director (Deputy Secretary) Bangladesh Forms & Publications Office, Tejgaon, Dhaka-1208
4.	Procuring Entity District	Dhaka
5.	Expressions of Interest for Selection of	Hiring a Firm for Development & Maintenance of Digital Service Delivery Platform for Bangladesh Forms and Publications Office (BFPO)
6.	EOI Ref. no and date	No-05.04.0000.086.01.010.16-187, Date:16/03/2022
KEY INFORMATION		
7.	Procurement method	Quality and Cost Based Selection (QCBS)
FUNDING INFORMATION		
8.	Budget and Source Of Funds	GOB (Revenue Budget)
PARTICULAR INFORMATION		
9.	Programme Name	Digital Archives and Searching System (1947-2017), e-Requisition Systems, Store Management System, Online Sales & Management Systems (from 2013 to present date) and 2 years Maintenance.
10.	Last date & time of submission of EOI	[Expression of Interest shall be Submitted by 1.00 pm on 07/04/2022 in sealed envelope to Deputy Director, Bangladesh Forms & Publications Office and be clearly marked 'Expression of Interest (EOI)' for "Hiring a Firm for Development & Maintenance of Digital Service Delivery Platform"]
Information for Applicant		
11.	Brief description of the assignment	Hiring a Firm for Development & Maintenance of Digital Service Delivery Platform for Bangladesh Forms and Publications Office (BFPO). Digital Archives and Searching System (1947-2017), e-Requisition Systems, Store Management System, Online Sales & Management Systems (from 2013 to present date) and 2 years Maintenance. For detail Terms of Reference (TOR) Please log in: <a href="https://www.dpp.gov.bd/bfpo/">https://www.dpp.gov.bd/bfpo/</a>
12.	Experiences, resources & delivery capacity requires	This is a national task with utmost importance towards the digital Bangladesh goal. So the bidder must prove that they have solid technical background and operational strength to undertake and take this work forward without any hindrances. Bidder must also have adequate technical ability, resources, human resources and processes. As such, following are defined as minimum eligibility criteria: 1. The vendor needs to have experience of working with projects as well as understanding the government systems and integrating individual projects as a central system. 2. The vendor must have experience of similar works at least 5(Five) Crore taka in one or more (all together) contract within last 5 years. 3. The vendor must have experience of working with large digital data and contents containing significant amounts of data. 4. Minimum 5 years of experience in ICT business as a registered company/entity in Bangladesh 5. Minimum amount of liquid assets i.e. working capital or credit line(s) of the firm shall be TK. 8 (Eight) Crore. 6. Registered entity with Register of Joint Stock & Companies (RJSC) in Bangladesh. 7. Vendor's must have an office located at Dhaka.

	<p>8. Multiple Companies having technical and legal competency for developing such Product can bid jointly but they must have legal agreement among them where one company needs to lead. Leading company needs to fulfill all conditions mentioned in this TOR. Joint-venture agreement needs to have clear identification about each responsibility matrix along with IPR.</p> <p>The Deputy Director of Bangladesh Forms and Publications Office, Department of Printing and Publications, Ministry of Public Administration now invites eligible firms to indicate the interest in providing the services. Interested firms/vendors are invited to provide information indicating that they are qualified to perform the services. This shall require substantiation through submission of brochures and other documents describing similar assignments, experience availability of appropriate professional qualification and experience among applicant's staff, resources to carry out the assignment, logistical capability, etc.</p> <p>Short list of firms/vendors will be prepared upon evaluation of EOIs of the eligible applicants and 'Request for Proposal (RFP)' document will be issued in their favor. Firm/vendor will be selected using the Quality and Cost Based (QCBS) method in accordance with the PPA 2006 and PPR 2008.</p>
13.	Submission of EOI: a) Application for Expression of Interest (EOI); b) Up-to-date Trade license; c) Constitutional documents of the firm(s)/JVs; d) Up-to-date Audited financial reports of the firm(s)/JVs; e) Up-to-date VAT registration certificate; f) Up-to-date Income Tax clearance certificate; g) One set original copy and one set photocopy should be submitted.
14.	The sealed envelope marked as 'Expression of Interest (EOI)' should be submitted to Deputy Director, Bangladesh Forms & Publications Office Tejgaon, Dhaka-1208. Short list may comprise minimum 3 or maximum 8 firms who will be requested to submit the Technical and Financial Proposal (RFP).
15.	The procuring entity reserves the right to accept or reject all EOI's.

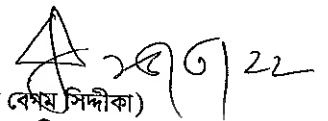
signed  
Maksuda Begum Siddika  
(Deputy Secretary)  
Deputy Director and Procuring Entity  
Bangladesh Forms & Publications Office  
Department of Printing and Publications  
Tejgaon, Dhaka-1208  
Tel-02-55030022  
E-mail: mbsiddika22@gmail.com

নং-০৫.০৪.০০০০.০৮৬.০১.০১০.১৬-১৮৭/০২

০১ চৈত্র ১৪২৮  
তারিখ:-----  
১৫ মার্চ ২০২২

সদয় জ্ঞাতার্থে ও কার্যার্থে (জ্যেষ্ঠতার ভিত্তিতে নয়) :-

- ০১। সিনিয়র সচিব, জনপ্রশাসন মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।
- ০২। মহাপরিচালক, মুদ্রণ ও প্রকাশনা অধিদপ্তর, তেজগাঁও, ঢাকা।
- ০৩। মহাপরিচালক, সিপিটিইউ, আইএমই বিভাগ, পরিকল্পনা মন্ত্রণালয়, শেরে-ই-বাংলা নগর, ঢাকা।
- ০৪। পরিচালক, মুদ্রণ ও প্রকাশনা অধিদপ্তর, তেজগাঁও, ঢাকা।
- ০৫। সিনিয়র সিস্টেম এনালিস্ট, জনপ্রশাসন মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা (ওয়েবসাইটে প্রকাশের অনুরোধসহ)।
- ০৬। সিনিয়র সিস্টেম এনালিস্ট, সিপিটিইউ, আইএমই বিভাগ, পরিকল্পনা মন্ত্রণালয়, শেরে-ই-বাংলা নগর, ঢাকা (ওয়েবসাইটে প্রকাশের অনুরোধসহ)।
- ০৭। সিস্টেম এনালিস্ট, মুদ্রণ ও প্রকাশনা অধিদপ্তর, তেজগাঁও, ঢাকা (ওয়েবসাইটে প্রকাশের অনুরোধসহ)।
- ০৮। সংরক্ষণ নথি।

  
 (মাকসুদা বেগম সিদ্দিকা)  
 (উপসচিব)  
 উপপরিচালক  
 ফোন-৫৫০৩০০২২।