

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Printing Section  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No-05.00.0000.120.25.013.22-65

Date : 22 March, 2023

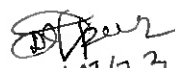
To : Chief Accounts and Finance Officer (CAFO)  
Ministry of Public Administration  
Segunbagicha, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to visit Germany for Pre-Shipment Inspection of the Latest Bi- Colour Offset Printing Machine with Perfecting System and Related Services from 15 February 2023 to 21 February 2023 or from the date of commencement of journey for 07 (Seven) days excluding transit period under the following terms & conditions:

SL. No.	Name & Designation	Office Address
01.	A.K.M. Masuduzzaman Director General (Additional Secretary)	Department of Printing & Publications Ministry of Public Administration, Dhaka.
02.	Dr. Mohammad Zoynal Abedin, Professor.	Department of Mechanical Engineering, Dhaka University of Engineering & Technology.
03.	Sorwar Hossen, Deputy General Manager	Extension Division, Bangladesh Small & Cottage Industries Corporation (BSCIC).
04	Mustafizur Rahman Senior Assistant Director	Bangladesh Government Press Ministry of Public Administration, Dhaka.
05	Abu Fahad Md. Suhag Assistant Director	Department of Printing & Publications Ministry of Public Administration, Dhaka.

2. Terms & Conditions:

- (a) The period of this visit including transit will be treated as on duty.
  - (b) Graphic Solution Limited, House No. 28, Road No. 01, Sector-06, Uttara, Dhaka-1230 will bear all the expenses of the officials of this visit.
  - (c) On return from abroad, officials will report to their office and submit a report to the Ministry of Public Administration within 15 (fifteen) days.
  - (d) They will draw their pay and allowances from their own offices in local currency.
  - (e) They will draw allowances admissible by rules.
  - (f) They will not be allowed to stay abroad beyond the approved period.
3. This order is issued with the approval of the competent authority.

  
22/03/23


(Jati Prue)  
Senior Assistant Secretary  
Phone: 9511068  
e-mail: [adminprint@mopa.gov.bd](mailto:adminprint@mopa.gov.bd)

No-05.00.0000.120.25.013.22-65/2(18)

Date : 22 March, 2023

**Copy for kind information & necessary action (not according to seniority):**

01. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary, Prime Minister's Office, Dhaka.
02. Secretary, Security Services Division/Public Security division, Ministry of Home Affairs, Dhaka.
03. H.E. Ambassador of Germany in Bangladesh/ H.E. Ambassador of Bangladesh in Germany.
04. Additional Secretary (Administration), Ministry of Public Administration, Dhaka.
05. A.K.M. Masuduzzaman, Director General (Additional Secretary), Department of Printing & Publications, Ministry of Public Administration, Dhaka.
06. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
08. Dr. Mohammad Zoynal Abedin, Professor, Department of Mechanical Engineering, Dhaka University of Engineering & Technology.
09. Sorwar Hossen, Deputy General Manager, Extension Division, Bangladesh Small & cottage Industries Corporation (BSCIC).
10. P.S. to Hon'ble Minister of State, Ministry of Public Administration, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka
12. P.S. to Senior Secretary, Ministry of Public Administration, Dhaka.
13. System Analyst, PACC, Ministry of Public Administration, Dhaka (with request to publish in the MOPA website).
14. Mustafizur Rahman, Senior Assistant Director, Bangladesh Government Press Ministry of Public Administration, Dhaka.
15. Abu Fahad Md. Suhag, Assistant Director, Department of Printing & Publications, Dhaka.
16. Executive Director, Graphic Solution Limited, House No. 28, Road No. 01, Sector-06, Uttara, Dhaka-1230.
17. Office Copy/Master Copy.

  
22/03/23  
(Jaff Prue)  
Senior Assistant Secretary