



Government of the People's
Republic of Bangladesh
Ministry of Public Administration
Field Administration-2



Number:
05.00.0000.139.08.006.19.613

Date: 27/12/2022

Notification

The undersigned is directed to convey that Mst Mamotaj Begum (16729), Additional Deputy Commissioner, Dhaka has been granted rest and recreation leave as ex-Bangladesh leave to perform the holy Umrah in Saudi Arabia for 10 days starting from 03th Januaray 2023 or from the date of commencement of leave. This leave is granted under the following terms and conditions :

- a) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b) All related expenses of the visit will be borne by herself;
- c) Her husband- Sheikh Mohammad Saifuddin Sarowar, Father- Abdul Motaleb Sardar, mother- Ms. Aleya Begum, Son- Sheikh Azwad Warsi and daughter- Sheikh Afrah Islam will accompany her during the travel;
- d) The provision of Rule 34 of Appendix VIII of BSR (Parr-1) is applicable for this approval.

By order of President



27-12-2022

Vaskar Debnath Bappy
Deputy Secretary
Phone: 223355443
Email: fa2@mopa.gov.bd

Number:

Date: 27/12/2022

05.00.0000.139.08.006.19.613/1(15)

Copy for Kind Information and Necessary Action,

- 1) Cabinet Secretary, Cabinet Division, Dhaka.
- 2) Principal Secretary, Prime Minister's Office, Dhaka.
- 3) Foreign Secretary, Ministry of Foreign Affairs Dhaka, Dhaka.
- 4) H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia.
- 5) Divisional Commissioner, Dhaka.
- 6) Director General, Department of Immigration & Passport, Dhaka.
- 7) Deputy Commissioner, Dhaka.
- 8) PS to Minister of State, Ministry of Public Administration.
- 9) PS to Senior Secretary, Ministry of Public Administration.
- 10) Director, Hazrat Shahjalal International Airport , Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.
- 11) Ms. Mamotaj Begum, Additional Deputy Commissioner, Dhaka
- 12) Senior Systems Analyst, PACC, Ministry of Public Administration.
(with request to display in MoPA website).
- 13) Immigration Officer,
- 14) District/Upazila Accounts Officer, Natore Sadar, Dhaka.
- 15) Personal Officer to Additional Secretary /Joint Secretary(All) Ministry of Public Administration.