

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Admin-1
www.mopa.gov.bd

Record Number: 05.00.0000.110.08.095.22.574

Date: 30/5/2023

Office Order

Mrs. Rahana Akther (I.D. No.16273), Deputy Secretary, Ministry of Public Administration has been granted earned leave (ex-Bangladesh) for performing Holy Hajj in Saudi Arabia for 25(twenty five) days starting from 19.06.2023 to 13.07.2023 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

1. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
 2. All related expenses of the travel will be borne by herself;
 3. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.
02. Rahana Akther's husband-Alauddin Ahmed and son-Ishmam Hamim Anan will accompany her during this travel.



30-05-2023

Alauddin Ali

Deputy Secretary

Phone: 55100216

Email:

adminint@mopa.gov.bd

Record Number:

05.00.0000.110.08.095.22.574/1(13)

Date: 30/5/2023

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador Embassy of Bangladesh, Riyadh, Saudi Arabia.

Ministry of Public Administration.

- 4) Additional Secretary, Field Appointment, Internal and New Appointment Branch, Ministry of Public Administration.
- 5) Director General, Department of Immigration & Passport, Dhaka.
- 6) PS to State minister, State Minister's Office, Ministry of Public Administration.
- 7) Rahana Akther (I.D. No.16273), Deputy Secretary, Internal Appiintment Section, Ministry of Public Administration.
- 8) PS to Senior Secretary, Secretary's Office, Ministry of Public Administration.
- 9) Chief Accounts & Finance Officer, Ministry of Public Administration.
- 10) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).
- 11) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.
- 12) Accounts Officer, Account Cell, Ministry of Public Administration.
- 13) Office copy/personal copy.



30-05-2023

Alauddin Ali

Deputy Secretary