

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Admin-1  
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Record Number: 05.00.0000.110.08.095.22.1588

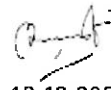
Date: 13/12/2023

**Office Order**

The undersigned is directed to convey Government's approval of ex-Bangladesh leave in favor of Shamim Ara Nipa (I.D. No.16552), Deputy Secretary, Ministry of Public Administration for Omra haj in Saudi Arabia from 20.12.2023 to 03.01.2024 or 15(fifteen) days from the date of availing the leave under the following terms and conditions (previously approved Rest and Recreation leave as ex-Bangladesh leave):

1. She will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
2. All related expenses of the travel will be borne by herself;
3. There will be no financial involvement of Bangladesh Government;
4. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

02. Shamim Ara Nipa's husband Dr. Md. Shah Alam, son Jasmir Safwan and daughter Nabasta Sayeeba will accompany him during the travel.



13-12-2023

**Alauddin Ali**

**Deputy Secretary**

**Phone: 55100216**

**Email:**

**adminint@mopa.gov.bd**

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05.00.0000.110.08.095.22.1588/1(12)

Copy for Kind Information and Necessary Action,

1) Senior Secretary, Ministry of Foreign Affairs.

2) H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia,

Bangladesh/H.E. Ambassador Embassy of Bangladesh, Riyadh, Saudi Arabia.

3) Director General, Department of Immigration & Passport, Dhaka.

4) Joint Secretary , Regulation-1 Branch, Ministry of Public Administration.

5) PS to State minister, State Minister's Office, Ministry of Public Administration.

6) Shamim Ara Nipa (I.D. No.16552), Deputy Secretary, Regulation-3 Section, Ministry of Public Administration.

7) PS to Senior Secretary, Secretary's Office, Ministry of Public Administration.

8) Chief Accounts & Finance Officer, Ministry of Public Administration.

✓9) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).

10) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.

11) Accounts Officer, Account Cell, Ministry of Public Administration.

12) Office copy/personal copy.



13-12-2023

Alauddin Ali

Deputy Secretary