

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Senior Appointment-2
www.mopa.gov.bd

No.05.00.0000.131.00.155.16-1604

Date: 20/12/2016

Notification

Mr. Mohammad Helal Hossain (6889), Private Secretary (Deputy Secretary) to Minister, Ministry of Food has been granted earned leave (ex-Bangladesh) for travelling to Saudi Arabia for 07 days starting from 02-01-2017 or from the date of commencement of leave. This leave is granted to perform Umrah in Saudi Arabia, and under the following terms and conditions:

- a. He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of the travel will be borne by Mr. Hossain;
- c. The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.
- d. Mr. Mohammad Helal Hossain's wife Amena Akhter will accompany him during the travel

By order of the President



(Redwan Ahmed)

Senior Assistant Secretary
Phone: +880-2-9574993

No.05.00.0000.131.00.155.16-1604/1(30)

Date: 20/12/2016

Copy for Kind Information and Necessary Action (Not According to Seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary to the Prime Minister, Prime Minister's Office, Dhaka.
2. Secretary, Public Division, Office of the President/Ministry of Foreign Affairs/Ministry of Food, Dhaka.
3. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia.
4. Director General, Department of Immigration & Passports, Dhaka.
5. PS to Minister.....
6. PS to Minister of State.....
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Mr. Mohammad Helal Hossain (6889), Private Secretary (Deputy Secretary) to Minister, Ministry of Food.
9. Senior Systems Analyst, PACC, Ministry of Public Administration, Dhaka (with request to display in MoPA website).
10. PS to Senior Secretary, Ministry of Public Administration, Dhaka.
11. Chief Accounts Officer, Ministry of Food, Dhaka.
12. Accounts Officer, Ministry of Food, Dhaka.
13. Personal Officer of Additional Secretary (All),/Joint Secretary (All), Ministry of Public Administration, Dhaka.