

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Admin-1  
www.mopa.gov.bd

Number:  
05.00.0000.110.00.056.12.1207

Date: 1/11/2022

**Notification**

The undersigned is directed to convey Government's approval of ex-Bangladesh leave (previously approved Rest and Recreation leave) in favor of Zaheda Parveen (I.D. No.6308), Additional Secretary, Ministry of Public Administration for performing Umrah Hajj in Saudi Arabia from 17.12. 2022 to 31.12.2022 or 15(fifteen) days from the date of availing the leave under the following terms and conditions:

1. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
2. All related expenses of the travel will be borne by herself;
3. The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.

02. Zaheda Parveen's husband-Mr. A.H.M. Shafiquzzaman, Additional Secretary, Ministry of Commerce and son-Zuhayer Azmayeen will accompany her during this travel.

By order of President,



01-11-2022

Md. Anamul Haque  
Deputy Secretary  
Phone: 55100216

Email:  
adminint@mopa.gov.bd

Number:  
05.00.0000.110.00.056.12.1207/1(12)

Date: 1/11/2022

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador Embassy of Bangladesh, Riyadh, Saudi Arabia
- 3) Additional Secretary, Organization and Management Wing, Ministry of Public Administration.
- 4) Zaheda Parveen (I.D. No.6308), Additional Secretary, O&M-3 Branch, Ministry of Public Administration.
- 5) Director General, Department of Immigration & Passport, Dhaka.
- 6) PS to State minister, State Minister's Office, Ministry of Public Administration.
- 7) PS to Senior Secretary (Additional), Secretary's Office, Ministry of Public Administration.
- 8) Chief Accounts & Finance Officer, Ministry of Public Administration.
- 9) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).
- 10) . Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.
- 11) Accounts Officer, Account Cell, Ministry of Public Administration.
- 12) Office copy/Personal File.