

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Admin-1  
www.mopa.gov.bd

Number:  
05.00.0000.110.08.007.24.262

Date: 28/2/2024

**Notification**

The undersigned is directed to convey Government's approval of ex-Bangladesh leave in favour of Sheikh Momena Moni (ID. No. 6461), Additional Secretary, Ministry of Public Administration for travelling in United Kingdom from 25.02.2024 to 15.03.2024 or 20(twenty) days from the date of availing the leave under the following terms and conditions:

1. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
2. All related expenses of the travel will be borne by herself;
3. There will be no financial involvement of Bangladesh Government;
4. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

By order of President,



28-02-2024

Alauddin Ali  
Deputy Secretary  
Phone: 55100216  
Email:  
adminint@mopa.gov.bd

Number:  
05.00.0000.110.08.007.24.262/1(19)

Date: 28/2/2024

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) H.E. Ambassador, Embassy of the United Kingdom, in Dhaka/ H.E. Ambassador, Embassy of Bangladesh in United Kingdom.

- 3) Additional Secretary (all), Ministry of Public Administration.
- 4) Sheikh Momena Moni (ID. No. 6461), Additional Secretary, Organization and Management Wing, Ministry of Public Administration.
- 5) Director General, Department of Immigration & Passport, Dhaka.
- 6) Assistant Private Secretary to Hon'ble Minister, Minister's Office, Ministry of Public Administration.
- 7) Private Secretary to senior Secretary, Ministry of Public Administration.
- 8) Chief Accounts & Finance Officer, Ministry of Public Administration.
- 9) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).
- 10) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.
- 11) Accounts Officer, Account Cell, Ministry of Public Administration.
- 12) Office copy/Personal File.