

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Administration-1 Section  
Bangladesh Secretariat, Dhaka  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.110.00.089.92- 1710

Date: 20/11/2019

**Office order**

The undersigned is directed to convey government's approval of ex-Bangladesh leave Ministry of Public Administration, Office Support Staff, Mofjal Ahamed, his wife (Shahanaj Begum) and Mother-in-law (Mosammat Sakhara Begum) for travelling in Saudi Arabia from 05/12/2019 to 19/12/2019 or 15 (fifteen) days from the date of commencement of leave. This leave is granted to perform Holy Umra Hajj under the following terms and conditions:

- (a) All the expenses of this visit will be borne by himself;
- (b) He will draw his pay and allowances in local currency;
- (c) There will be no financial involvement of Bangladesh Government.

02. Mofjal Ahamed's wife Shahanaj Begum and mother-in-law Mosammat Sakhara Begum will accompany him during this travel.

  
20/11/19


(Abu Kaisar Khan)  
Deputy Secretary  
Phone:+880-2-9540218  
[adminit@mopa.gov.bd](mailto:adminit@mopa.gov.bd)

No.05.00.0000.110.00.089.92- 1710

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**Copy for Kind Information and Necessary Action (Not According to Seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador, Embassy of Kingdom of Saudi Arabia. Bangladesh/H.E. Ambassador Embassy of Bangladesh Riyadh, Saudi Arabia.
3. Director General, Department of Immigration & Passport, Dhaka.
4. Private Secretary to Secretary, Ministry of Public Administration.
5. Deputy Secretary, Admin-5 Branch, Ministry of Public Administration.
6. Chief Accounts Officer, Ministry of Public Administration.
7. System Analyst, PACC, Ministry of Public Administration (With request to publish in website).
8. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chittogram/Osmany International Airport, Sylhet.
9. Accounts Officer, Ministry of Public Administration.
10. Mofjal Ahamed, Office Support Staff, Admin-5 Branch, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
11. Office copy/Personal File.

  
20/11/19

(Abu Kaisar Khan)  
Deputy Secretary