

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Admin-1  
www.mopa.gov.bd

Record Number: 05.00.0000.110.08.095.22.1632

Date: 21/12/2023

**Office Order**

The undersigned is directed to convey Government's approval of ex-Bangladesh leave in favor of Kaniz Fatima (I.D. No.16663), Deputy Secretary, Ministry of Public Administration for medical treatment in Thailand from 21.01.2024 to 30.01.2024 or 10(ten) days from the date of availing the leave under the following terms and conditions:

1. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
2. All related expenses of the travel will be borne by herself;
3. There will be no financial involvement of Bangladesh Government;
4. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

02. Kaniz Fatima's husband Md. Abul Kalam Azad and daughter Alvina Fatima Azad will accompany her during the travel.



21-12-2023

**Alauddin Ali**

**Deputy Secretary**

**Phone: 55100216**

**Email:**

**adminint@mopa.gov.bd**

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Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) H. E. Ambassador of Thailand in Bangladesh/H. E. Ambassador of

Bangladesh in Bangkok, Thailand.

3) Additional Secretary, Field Appointment, Internal and New Appointment Branch, Ministry of Public Administration

4) Director General, Department of Immigration & Passport, Dhaka.

5) PS to State minister, State Minister's Office, Ministry of Public Administration.

6) Kaniz Fatima (I.D. No.16663), Deputy Secretary, Internal Appointment, Ministry of Public Administration.

7) PS to Senior Secretary, Secretary's Office, Ministry of Public Administration.

8) Chief Accounts & Finance Officer, Ministry of Public Administration.

9) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).

10) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.

11) Accounts Officer, Account Cell, Ministry of Public Administration.

12) Office copy/personal copy.



21-12-2023

Alauddin Ali

Deputy Secretary