

**Government of the People's Republic of Bangladesh**  
**Ministry of Public Administration**  
**Admin-1**  
**www.mopa.gov.bd**

Record Number: 05.00.0000.110.08.095.22.999

Date: 27/8/2023

**Office Order**

The undersigned is directed to convey that Mr. Joytan Roy, Administrative Officer, Ministry of Public Administration has been granted earned leave (ex-Bangladesh) for the purpose of visiting pilgrimage sites in India for 10 (ten) days starting from October 01, 2023 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

1. He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
2. All related expenses of the travel will be borne by himself;
3. There will be no financial involvement of Bangladesh Government;
4. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

02. Mr. Joytan Roy's wife Binita Rani Roy and daughter Aritree Roy Joyeeta and Jiggayasa Roy Kheya will accompany him during the travel



27-08-2023

**Alauddin Ali**

**Deputy Secretary**

**Phone: 55100216**

**Email:**

**adminint@mopa.gov.bd**

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05.00.0000.110.08.095.22.999/1(11)

Copy for Kind Information and Necessary Action,

1) Senior Secretary, Ministry of Foreign Affairs.

2) H.E. Ambassador, Embassy of India in Bangladesh/H.E. Ambassador,

Embassy of Bangladesh in India.

3) Director General, Department of Immigration & Passport, Dhaka.

4) PS to Senior Secretary, Secretary's Office, Ministry of Public Administration.

5) Senior Assistant Secretary, Budget & Audit, Ministry of Public Administration

6) Chief Accounts & Finance Officer, Ministry of Public Administration.

7) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).

8) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet/Land port, Benapol. Jessore/Burimari, Lalmonirhat/Tamabil Sylhet/Sonamasjid, Shapainobabgonj/Bhomra, Satkhira/Darshana, Chuadanga/Banglabandha, Panchagar/Hilli, Dinajpur.

9) Accounts Officer, Account Cell, Ministry of Public Administration.

10) Administrative Officer, Budget & Audit, Ministry of Public Administration

11) Office copy/personal copy.



27-08-2023

Alauddin Ali

Deputy Secretary