

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Senior Appointment-2  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.131.00.044.17-732

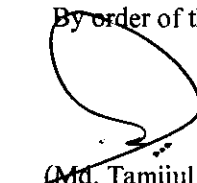
Date: 09/10/2017

**Notification**

Ms. Nazma Sheikh (7853), Officer on Special Duty (Deputy Secretary), Ministry of Public Administration, Dhaka has been granted earned leave (ex-Bangladesh) for travelling to the Australia for 10 days starting from 09-10-2017 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of the travel will be borne by Ms. Sheikh;
- c. The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.
- d. Ms. Nazma Sheikh's daughter Raisa Saadia will accompany her during the travel.

By order of the President

  
09.10.2017  
(Md. Tamijul Islam Khan)  
Deputy Secretary  
Phone: +880-2-9514993

No.05.00.0000.131.00.044.17-732/1(30)

Date: 09/10/2017

**Copy for kind information and necessary action (not according to seniority):**

1. Cabinet Secretary, Cabinet Division/Principal Secretary to the Prime Minister, Prime Minister's Office, Dhaka.
2. Secretary, Public Division, Office of the President/Ministry of Foreign Affairs, Dhaka.
3. H.E. High Commissioner, High Commission of Australia in Dhaka/H.E. High Commissioner, High Commission of Bangladesh in Canberra, Australia.
4. Director General, Department of Immigration & Passports, Dhaka.
5. PS to Minister.....
6. PS to Minister of State.....
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Ms. Nazma Sheikh (7853), Officer on Special Duty (Deputy Secretary), Ministry of Public Administration, Dhaka.
9. PS to Senior Secretary, Ministry of Public Administration, Dhaka.
10. Senior Systems Analyst, PACC, Ministry of Public Administration, Dhaka (with request to display in MoPA website).
11. Chief Accounts Officer, Ministry of Public Administration, Dhaka.
12. Accounts Officer, Ministry of Public Administration, Dhaka.
13. Personal Officer of Additional Secretary (All)/Joint Secretary (All), Ministry of Public Administration, Dhaka.