



No.05.00.0000.130.32.159.21-502

Date: 12/10/2021

Notification

The undersigned is directed to convey the Government's approval of earned leave (Ex-Bangladesh) in favor of Dr. Asma Akter Jahan (6119), OSD (Additional Secretary, on NDC Traing Course), Ministry of Public Administration for travelling to Saudi Arabia for 15 (fifteen) days starting from 15/10/2021 to 29/10/2021 or from the date of commencement of journey. This permission is granted for the purpose of performing holy Omrah Haj in Saudi Arabia under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All expenses of this travel will be borne by herself;
- c. The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval;
- d. Dr. Asma Akter Jahan's husband Md Saidul Islam and son Asif Islam will accompany her during this travel.

By order of the President

(A B M Iftekharul Islam Khandker)
Deputy Secretary
Phone: +880-2-9574558
email: sa1@mopa.gov.bd

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Date: 12/10/2021

Copy for Kind Information and Necessary Action (Not According to Seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary to the Prime Minister, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Bangladesh.
3. Dr. Asma Akter Jahan (6119), OSD (Additional Secretary, on NDC Traing Course), Ministry of Public Administration.
4. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia.
5. Director General, Department of Immigration & Passports, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. PS to Senior Secretary, Ministry of Public Administration.
8. Senior System Analyst, PACC, Ministry of Public Administration (with request to upload in MoPA website).
9. Chief Accounts and Finance Officer, Ministry of Public Administration.
10. Accounts Officer, Ministry of Public Administration.