

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Administration-1 Section
Bangladesh Secretariat, Dhaka
www.mopa.gov.bd

No-05.00.0000.110.99.028.21- 500

Date: 16 May 2022

To : Chief Accounts and Finance Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

The undersigned is directed to convey government's approval of ex-Bangladesh leave of Mr. Faisal Haque (ID. No-17453), Private Secretary to Senior Secretary (Senior Assistant Secretary), Ministry of Public Administration for travelling to United Arab Emirates from 21.07.2022 to 23.07.2022 for three days or nearest possible date from the date of availing the leave under the following terms and condition:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by himself;
- (c) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.
- (d) It is his Private visit. His wife Mrs. Snigdha Sarkar and daughter Fariza Haque Swagota, Father Mr. A. K. M. Rafiqul Haque and Mother Zahura Begum will be accompanied by him during this travel.


02. With the reference number of 05.00.0000.110.00.032.11-1260, dated 23.12.2021 the undersigned is directed to convey that Mr. Faisal Haque (ID. No-17453), Private Secretary to Senior Secretary (Senior Assistant Secretary), Ministry of Public Administration has been granted Government sanction to assist the Secretaries/Senior Secretaries regarding the disposal of digital file, communication with the concern ministries and other official activities during the course "Leadership for the 21st Century" to be held at Harvard Kennedy School, Harvard University, USA from 24 July 2022 to 29 July 2022 or the nearest possible date. This course is organized under the "Strengthening Government through Capacity Development of the BCS Cadre Officials-2nd Phase (1st amendment)" which being implemented by Ministry of Public Administration. The expenditure of Mr. Faisal Haque, for this visit will be borne by Ministry of Public Administration under the following terms and conditions:

- (a) Total period of this visit and the time spent for travel and transit will be treated as on duty;
- (b) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;

03. The undersigned is also directed to convey government's approval of ex-Bangladesh leave of Mr. Faisal Haque (ID. No-17453), Private Secretary to Senior Secretary (Senior Assistant Secretary), Ministry of Public Administration for travelling to United States of America from 30.07.2022 to 06.08.2022 or 08(Eight) days and Republic of Turkey from 07.08.2022 to 09.08.2022 or 3(Three) days from the date of availing the leave under the following terms and condition:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by himself;

- (c) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.
- (c) He will not be allowed to stay abroad more than the approved period.
- (d) His wife Mrs. Snigdha Sarkar and daughter Fariza Haque Swagota, Father Mr. A. K. M. Rafiqul Haque and Mother Zahura Begum will be accompanied by him during this travel.



16.05.2022
(Md. Anamul Haque)
Deputy Secretary
Phone: +880-2-55100216
adminint@mopa.gov.bd

No-05.00.0000.110.99.028.21- 500

Date: 16.05.2022

Copy for kind information and Necessary Action (Not According to Seniority):

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka
2. H.E. Ambassador, Embassy of the United States of America, Republic of Turkey and UAE in Dhaka, Bangladesh/H.E. Ambassador, Embassy of Bangladesh in the United States of America, Republic of Turkey and UAE
3. Director General, Department of Immigration & Passport, Dhaka
4. Private Secretary to Hon'ble Minister of State, Ministry of Public Administration
5. Senior Systems Analyst, PACC, Ministry of Public Administration (With request to publish in website)
6. Private Secretary to Senior Secretary, Ministry of Public Administration
7. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka
8. Accounts Officer, Ministry of Public Administration
9. Protocol Officer-1/2, Admin-4 Section, Ministry of Public Administration
10. Office copy/Private File.


16.05.2022
(Md. Anamul Haque)
Deputy Secretary