

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Senior Appointment-2  
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No.05.00.0000.131.00.062.16-836

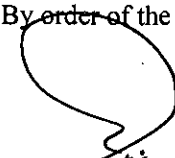
Date: 04/12/2017

**Notification**

Ms. Zaheda Parveen (6308), Deputy Secretary, Ministry of Public Administration, Dhaka has been granted earned leave (ex-Bangladesh) for travelling to Singapore and Indonesia for 14 days starting from 20-12-2017 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of the travel will be borne by her;
- c. The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.
- d. Ms. Zaheda Parveen's husband A. H. M. Shafiquzzaman and son Zuhayer Azmayeen will accompany her during the travel

By order of the President

  
(Md. Tamijul Islam Khan)  
Deputy Secretary  
Phone: +880-2-9514993

No.05.00.0000.131.00.062.16-836/1(30)

Date: 04/12/2017

**Copy for Kind Information and Necessary Action (Not According to Seniority):**

1. Cabinet Secretary, Cabinet Division/Principal Secretary to the Prime Minister, Prime Minister's Office, Dhaka.
2. Secretary, Public Division, Office of the President/Ministry of Foreign Affairs, Dhaka.
3. Consul, the Consulate of the Republic of Singapore, Dhaka/H.E. High Commissioner, High Commission for Bangladesh in Singapore/H.E. Ambassador, Embassy of Indonesia in Dhaka/H.E. Ambassador, Embassy of Bangladesh in Jakarta, Indonesia.
4. Director General, Department of Immigration & Passports, Dhaka.
5. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale/LoI).
6. PS to Minister.....
7. PS to Minister of State.....
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Ms. Zaheda Parveen (6308), Deputy Secretary, Ministry of Public Administration, Dhaka.
10. PS to Senior Secretary, Ministry of Public Administration, Dhaka.
11. Senior Systems Analyst, PACC, Ministry of Public Administration, Dhaka (with request to display in MoPA website).
12. Chief Accounts Officer, Ministry of Public Administration, Dhaka.
13. Accounts Officer, Ministry of Public Administration, Dhaka.
14. Personal Officer of Additional Secretary (All)/Joint Secretary (All), Ministry of Public Administration, Dhaka.