

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Admin-1
www.mopa.gov.bd

Record Number: 05.00.0000.110.08.095.22.365

Date: 30/3/2023

Office Order

The undersigned is directed to convey the government's approval of earned leave as ex-Bangladesh leave in favour of Howlader Abu Sayeed, Administrative Officer, Ministry of Public Administration for medical check-up in India from 07.05.2023 to 11.05.2023 or 5 (five) days from the date of availing the leave under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by himself;
- (c) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.

02. Howlader Abu Sayeed's wife- Most. Ambia Khanam will accompany him during this travel.



30-03-2023

Alauddin Ali

Deputy Secretary

Phone: 55100216

Email:

adminint@mopa.gov.bd

Record Number:

Date: 30/3/2023

05.00.0000.110.08.095.22.365/1(11)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) H.E. Ambassador, Embassy of India in Bangladesh/H.E. Ambassador, Embassy of Bangladesh in India.
- 3) Director General, Department of Immigration & Passport, Dhaka.

- 4) Deputy Secretary, Internal Training-2, Ministry of Public Administration.
- 5) PS to Senior Secretary, Secretary's Office, Ministry of Public Administration.
- 6) Chief Accounts & Finance Officer, Ministry of Public Administration.
- 7) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).
- 8) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet/Land port, Benapol. Jessore/Burimari, Lalmonirhat/Tamabil Sylhet/Sonamasjid, Shapainobabgonj/Bhomra, Satkhira/Darshana, Chuadanga/Banglabandha, Panchagar/Hilli, Dinajpur.
- 9) Accounts Officer, Account Cell, Ministry of Public Administration.
- 10) Howlader Abu Sayeed, Administrative Officer, Internal Training-2, Ministry of Public Administration.
- 11) Office copy/personal copy.



30-03-2023

Alauddin Ali
Deputy Secretary