

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Admin-1  
www.mopa.gov.bd

Record Number: 05.00.0000.110.08.095.22.1429

Date: 8/11/2023

**Office Order**

The undersigned is directed to convey Government's approval of ex-Bangladesh leave in favor of Md. Hafizur Rahman (I.D. No.17404), Senior Assistant Secretary, Ministry of Public Administration for Omra haj in Saudi Arabia from 26.11.2023 to 10.12.2023 or 15(fifteen) days from the date of availing the leave under the following terms and conditions (previously approved Rest and Recreation leave as ex-Bangladesh leave):

1. He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
2. All related expenses of the travel will be borne by himself;
3. There will be no financial involvement of Bangladesh Government;
4. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

02. Md. Hafizur Rahman's father Md. Abdul Gaffer Akon, mother Helena Begum and wife Shazida Khanam will accompany him during this travel.



08-11-2023

**Alauddin Ali**

**Deputy Secretary**

**Phone: 55100216**

**Email:**

**adminint@mopa.gov.bd**

Record Number:

Date: 8/11/2023

05.00.0000.110.08.095.22.1429/1(12)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs.
- 2) H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador Embassy of Bangladesh, Riyadh, Saudi Arabia.

- 3) Additional Secretary, Career Planning and Training Wing, Ministry of Public Administration
- 4) Director General, Department of Immigration & Passport, Dhaka.
- 5) Joint Secretary, Career Planning Branch, Ministry of Public Administration
- 6) Md. Hafizur Rahman (I.D. No.17404), Senior Assistant Secretary, Career Planning-3, Ministry of Public Administration
- 7) PS to Senior Secretary, Secretary's Office, Ministry of Public Administration.
- 8) Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website).
- 9) Chief Accounts & Finance Officer, Ministry of Public Administration.
- 10) Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.
- 11) Accounts Officer, Account Cell, Ministry of Public Administration.
- 12) Office copy/personal copy.



08-11-2023

**Alauddin Ali**  
**Deputy Secretary**