

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Administration-1 Section
www.mopa.gov.bd

No.05.00.0000.110.00.123.04. 1837

Date: 17 December 2019


Notification

Ms. Marufa Sultana, Administrative Officer, Ministry of Public Administration has been granted rest and recreation leave as ex-Bangladesh leave to perform the Holy Umrah in Saudi Arabia for 15 days starting from 18-02-2020 to 03-03-2020 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b) All related expenses of the travel will be borne by herself;
- c) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.

02. Ms. Marufa Sultana's Husband Mr. Muhammad Mostafa Kamal and Son Md. Mahir Shahriar Taseen will accompany her during the travel.

By order of the President



17.12.2019
(Md. Anamul Haque)
Deputy Secretary
Phone: +880-2-9540218
adminit@mopa.gov.bd

No.05.00.0000.110.00.123.04. 1837

Date: 17 December 2019

Copy for kind information and necessary action (not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia in Bangladesh and H.E. Ambassador, Embassy of Bangladesh in Riyadh, Saudi Arabia.
3. Director General, Department of Immigration & Passport, Dhaka.
4. Joint Secretary, Field Administration, Ministry of Public Administration, Dhaka.
5. Private Secretary to Secretary, Ministry of Public Administration, Dhaka.
6. Senior Assistant Secretary, Field Administration-1, Ministry of Public Administration, Dhaka.
7. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chittagong/Osmany International Airport, Sylhet.
8. Chief Accounts Officer, Ministry of Public Administration, Dhaka.
- ✓ 9. Systems Analyst, PACC, Ministry of Public Administration, Dhaka (with request to display in MoPA website).
10. Ms. Marufa Sultana, Administrative Officer, Ministry of Public Administration, Dhaka.
11. Accounts Officer, Ministry of Public Administration, Dhaka.
12. Office Copy.


17.12.2019
(Md. Anamul Haque)
Deputy Secretary