

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Internal Training-03 Branch
www.mopa.gov.bd

No.05.00.0000.203.25.002.20.61

Dated: 19 February 2020.

To: The Chief Accounts Officer
Ministry of Public Administration
22, PuranaPaltan, Dhaka.

Subject: Government Order to visit the Civil Service Institute, New Zealand and Netherlands Institute of International Relations Clingendael, Netherlands for arranging the Short Training Course.

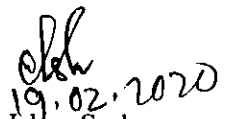
The undersigned is directed to convey the Government's approval to the following officers for arranging the Short Training Course on Policy Formulation: e-Governance & ICT to be held at Civil Service Institute, New Zealand from 27 February 2020 to 02 March 2020 or at a nearer date for 05 (five) days (excluding travel time) and Negotiation Skills and English Proficiency Course to be held at Netherlands Institute of International Relations Clingendael, Netherlands from 15 March 2020 to 20 March 2020 or at a nearer date for 06 (Six) days:

No.	Name	I.D. No.	Designation and Place of Posting
01.	Dr. Md. Mizanur Rahman	4748	Director General (Additional Secretary), BIAM Foundation, Dhaka.
02.	Mr. Md. Mofidur Rahman	6254	Joint Secretary (Career Planning), Ministry of Public Administration.

02. The following terms and conditions shall be applicable for this visit:

- They will start their journey for New Zealand on a convenient date near to 27 February 2020 and Netherlands on a convenient date near to 15 March 2020;
- The period of this programme including travel and transit will be treated as on duty;
- The officers will draw their pay and allowances in local currency;
- All expenses related to this visit will be borne by 'Strengthening Institutional Capacity of BIAM for Conducting Core Courses' project implemented by the BIAM Foundation;
- They will not be allowed to stay abroad more than the approved period;

03. This order is issued with the approval of the competent authority.


MD. Anwarul Islam Sarker
Deputy Secretary
Phone: +880-02-9577113
E-mail: it3@mopa.gov.bd


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Copy for Kind Information and Necessary Action (not in order of seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/ Principal Secretary to Honorable Prime Minister, Prime Minister's Office, Dhaka.
- The New Zealand High Commission in India, Immigration New Zealand, Sir Edmund Hillary Marg, Chanakyapuri, New Delhi 110021, India.
- The Bangladesh High Commission in Australia, 21, Culgoa Circuit, O'Malley, ACT-2606, Canberra, Australia.

4. The Royal Netherlands Embassy in Bangladesh, House No.49, Road No.-90. Gulshan-2, Dhaka-1212.
5. The Bangladesh Embassy in The Hague, Netherlands, Badhuisweg 77 2587 CD, The Hague, Netherlands.
6. Director General (Additional Secretary), BIAM Foundation, Dhaka.
7. Additional Secretary (APD/CPT), Ministry of Public Administration, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs **(With request to issue Note Verbale)**.
9. Project Director, 'Strengthening Institutional Capacity of BIAM for Conducting Core Courses' Project **(With request to issue a financial G.O.)**.
10. Joint Secretary (Career Planning) , Ministry of Public Administration
11. Joint Secretary (Training), Ministry of Public Administration, Dhaka.
12. PS to Honorable Minister of State, Ministry of Public Administration, Dhaka.
13. PS to Secretary, Ministry of Public Administration, Dhaka.
14. Director General, Hazrat Shahjalal International Airport, Dhaka/ Shah Amanat International Airport, Chittagong.
15. Systems Analyst, Ministry of Public Administration, Dhaka.
16. Accounts Officer, Ministry of Public Administration, Dhaka.


19.02.2020
MD. Anwarul Islam Sarker
Deputy Secretary