

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Section  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.25.009.23.50

Date : 09.02.2023

To: Chief Accounts and Finance Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka

The undersigned is directed to convey the Government's approval to the following officers for attending the Project and Risk Management in Public Works to be held at Indian Institute of Public Administration (IIPA), New Delhi, India from 20.02.2023 to 17.03.2023 or at a nearer date under the terms and conditions described in paragraph-02:

Sl. No	ID No.	Name, Designation and Place of Posting	Mobile No.	Email
1	15979	Flora Bilkis Jahan Depusty Secretary, Ministry of Public Adminisstration	01712558559	flrjhn09@gmail.com
2	16340	Md Touhid-Bin-Hasan Depusty Secretary, Ministry of Public Adminisstration	01711968757	touhid.hasan92@gmail.com
3	16499	Mehedi Hasan Depusty Secretary, Ministry of Public Adminisstration	01733074018	mehedihasan.apece@gmail.com

2. Terms & Conditions:

- a) The officers will start their journey for India on a convenient date near to 20 February 2023;
- b) The period of this training and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) The Government of India will bear all expenses (except pocket allowance) of the said training;
- e) They will not be allowed to stay abroad more than the approved period;
- f) They shall return to their respective workplace immediately after returning from the training;
- g) They will have to submit a report on the training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the training;
- f) They will draw pocket allowance as per the latest circular.

3. This order is issued with the approval of the competent authority.

*Mousumi Sarkar Rakhi*  
09.02.2023  
Mousumi Sarkar Rakhi  
Deputy Secretary  
Phone: +88029574426  
ft@mopa.gov.bd

Cont. page-2

No.05.00.0000.202.25.009.23.50/1(20)

Date : 09.02.2023

**Copy for Kind Information and Necessary Action: (Not in order of Seniority)**

**External**

1. Cabinet Secretary, Cabinet Division, Dhaka
2. Principal Secretary to Hon'ble Prime Minister, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Secretary, Economic Relations Division, Dhaka.
5. H.E The High Commissioner, The High Commission of India in Bangladesh, 1-3 Park Road, Baridhara, Dhaka
6. H.E The High Commissioner, The High Commission of Bangladesh in India, EP-39, Dr. S. Radhakrishnan Marg. Chanakyapuri, New Delhi-110021.
7. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
8. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

1. Additional Secretary (CPT/APD), Ministry of Public Administration
2. Joint Secretary (Internal & Foreign Training/Budget Management/CR), Ministry of Public Administration
3. PS to Senior Secretary, Ministry of Public Administration
4. Senior System Analyst, PACC, Ministry of Public Administration (with request to display this notification in MoPA website)
5. Accounts Officer, Ministry of Public Administration

**Personal**

Mr/Ms.....

*Mousumi Sarkar Rakhi*  
09.02.2023  
Mousumi Sarkar Rakhi  
Deputy Secretary