

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Printing Section
www.mopa.gov.bd

No-05.00.0000.120.25.037.18-334

Date : 12 December, 2019

To : Chief Accounts Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

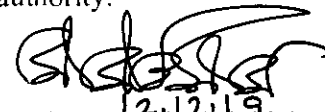
The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to visit China for Pre-Shipment Inspection Two Colour Sheet Fed Offset Printing Machine with Fully Automatic Perfecting System and Related Services; Model: SX74-2-P-H; Brand: Heidelberg Druckmaschinen AG Germany; Country of Origin P. R. China, Country of Manufacture: P.R China from 15 December 2019 to 19 December 2019 or from the date of commencement of journey for 05 (Five) days excluding transit period under the following terms & conditions:

SL. No.	Name & Designation	Office Address
01.	Mr. Md. Enamul Quader Khan Director (Additional Secretary)	Department of Printing & Publications Ministry of Public Administration, Dhaka.
02.	Mr. A F M Hayatullah Additional Secretary (Printing and Transport)	Ministry of Public Administration, Dhaka.
03.	Mr. Md. Shakhawat Hossain Deputy Director (Deputy Secretary)	Department of Printing & Publications Ministry of Public Administration, Dhaka.

2. Terms & Conditions:

- (a) The period of this visit including transit will be treated as on duty.
- (b) Graphics Limited, Tejgaon, Dhaka will bear all the expenses of the officials of this visit.
- (c) On return from abroad, officials will report to their office and submit a report to the Ministry of Public Administration within 15 (fifteen) days.
- (d) They will draw their pay and allowances from their own offices in local currency.
- (e) They will draw allowances admissible by rules.
- (f) They will not be allowed to stay abroad beyond the approved period.

3. This order is issued with the approval of the competent authority.



(Mohammad Saheedul Islam)

Deputy Secretary

Phone: 9511068

e-mail: adminprint@mopa.gov.bd

No-05.00.0000.120.25.037.18.334.2(18)

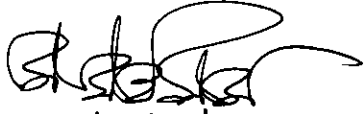
Date : 12 December, 2019

Copy for kind information & necessary action (not according to seniority):

01. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary, Prime Minister's Office, Dhaka.
02. Secretary, Security Services Division/Public Security division, Ministry of Home Affairs, Dhaka.
03. H.E. Ambassador of P.R.China in Bangladesh/ H.E. Ambassador of Bangladesh in China.

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04. Director General(Additional Secretary), Department of Printing & Publications, Dhaka.
05. Additional Secretary(Administration), Ministry of Public Administration, Dhaka.
06. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
07. Mr. Md. Enamul Quader Khan (5508), Director (Additional Secretary), Department of Printing & Publications, Ministry of Public Administration. Dhaka.
08. Mr. A F M Hayatullah (5785), Additional Secretary (Printing and Transport), Ministry of Public Administration, Dhaka.
09. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
10. P.S. to Hon'ble Minister of State, Ministry of Public Administration, Dhaka.
11. Mr. Md. Shakhawat Hossain (15791), Deputy Director (Deputy Secretary), Department of Printing & Publications, Ministry of Public Administration. Dhaka.
12. P.S. to Secretary, Ministry of Public Administration, Dhaka.
- ✓ 13. System Analyst, PACC, Ministry of Public Administration, Dhaka (with request to publish in the MOPA website).
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Executive Director, Graphics Limited, 225, Tejgaon I/A, Dhaka-1208.
16. Office Copy/Master Copy.



12.12.19
(Mohammad Sahedul Islam)
Deputy Secretary