



Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Planning Section-1  
[www.mopa.gov.bd](http://www.mopa.gov.bd)



No- 05.00.0000.207.14.019.16 (Part-4)-92

Date: 21 April 2022

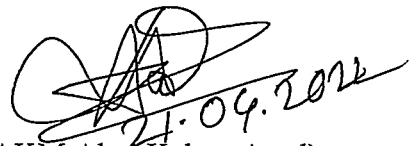
To : Chief Accounts and Finance Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

Subject: Government Order (GO) for participation in training program to be held in Malaysia.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh (GOB) to the following officials to participate in the training program "Training of Trainers (TOT)" to be held from 08-12 May 2022 (excluding travel time) in Malaysia.


Sl. No.	Name and Designation
(1)	Mr. AKM Abul Kalam Azad, Deputy Secretary, Ministry of Public Administration.
(2)	Mrs. Iliya Sumana, Director, BCS Administration Academy.
(3)	Dr. Mohammad Kamruzzaman, Deputy Director, BCS Administration Academy.
(4)	Mrs. Tania Moon, Publications Officer, BCS Administration Academy.
(5)	Mrs. Mst Saifun Naher, Medical Officer, BCS Administration Academy.
(6)	Mrs. Maharun Nasa, Librarian, BCS Administration Academy.
(7)	Mr. Mohammad Hossain, Accounts Officer, BCS Administration Academy.

2. The approval is accorded under the following terms and conditions:
  - i. They will leave Dhaka for Malaysia on 7 May or nearest suitable date and leave Malaysia for Dhaka on 13 May or a date close to it.
  - ii. The duration of the program including travel and transit time will be treated as on duty.
  - iii. They will draw their pay and allowances in local currency and no part of it will be drawn in foreign currency.
  - iv. All expenses of the training program including tuition fees, airfare, daily allowances and other related costs will be borne from the project titled "Capacity Building of BCS Administration Academy (1<sup>st</sup> Revised)".
  - v. They will not be allowed to stay in abroad more than the approved period.
  - vi. After completion of program they will have to submit a report to the Ministry of Public Administration.
3. This order is issued with the approval of the competent authority.

  
(AKM Abul Kalam Azad)  
Deputy Secretary  
Phone: 01554340961

Copy for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Finance Division, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
6. H.E. The High Commissioner of Bangladesh, Bangladesh High Commission, Malaysia.
7. H.E. The High Commissioner of Malaysia, Dhaka, Bangladesh.
8. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
9. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to Note Verval).
10. Project Director, Capacity Building of BCS Administration Academy (1<sup>st</sup> Revised), BCS Administration Academy, Shahbagh, Dhaka.
11. Mr. AKM Abul Kalam Azad, Deputy Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
12. Mrs. Iliya Sumana, Director (Deputy Secretary), BCS Administration Academy, Shahbagh, Dhaka.
13. Dr. Mohammad Kamruzzaman, Deputy Director (Deputy Secretary), BCS Administration Academy.
14. Mrs. Tania Moon, Publications Officer (Senior Assistant Secretary), BCS Administration Academy Shahbagh, Dhaka.
15. Mrs. Mst Saifun Naher, Medical Officer, BCS Administration Academy, Shahbagh, Dhaka.
16. Mrs. Maharun Nasa, Librarian, BCS Administration Academy, Shahbagh, Dhaka.
17. Mr. Mohammad Hossain, Accounts Officer, BCS Administration Academy, Shahbagh, Dhaka.
18. Director, Hazrat Shahjalal International Airport, Dhaka.
19. PS to Hon'ble State Minister, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
20. Senior System Analyst, PACC, Ministry of Public Administration, Bangladesh Secretariat, Dhaka (with request to publish in MOPA website).
21. Personal Officer to Additional Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.

  
(AKM Abul Kalam Azad)  
Deputy Secretary  
Phone: 01554340961