

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Printing Section
www.mopa.gov.bd

No-05.00.0000.120.25.037.18-43

Date : 20 February, 2020


To : Chief Accounts Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to visit Slovenia for Pre-Shipment Inspection 'Radece Papir nova, d.o.o. Njivice7, 1433 Radece, Slovenia' from 16 February 2020 to 20 February 2020 or from the date of commencement of journey for 05 (Five) days excluding transit period under the following terms & conditions:

SL. No.	Name & Designation	Office Address
01.	Mr. Md. Enamul Quader Khan Director (Additional Secretary)	Department of Printing & Publications Ministry of Public Administration, Dhaka.
02.	Mr. A F M Hayatullah Additional Secretary (Printing and Transport)	Ministry of Public Administration, Dhaka.
03.	Mr. Brenjon Chambugong Deputy Director (Deputy Secretary)	Department of Printing & Publications (Bangladesh Stationary Office) Ministry of Public Administration, Dhaka.

2. Terms & Conditions:

- (a) The period of this visit including transit will be treated as on duty.
 - (b) M/S NUR A TRADING 25/4-B, Monipur, Mirpur-02, Dhaka-1216 will bear all the expenses of the officials of this visit.
 - (c) On return from abroad, officials will report to their office and submit a report to the Ministry of Public Administration within 15 (fifteen) days.
 - (d) They will draw their pay and allowances in local currency.
 - (e) They will draw allowances admissible by rules.
 - (f) They will not be allowed to stay abroad beyond the approved period.
3. This order is issued with the approval of the competent authority.


(Juthika Sarkar)
Senior Asstant Secretary
Phone: 9511068
e-mail: adminprint@mopa.gov.bd

No-05.00.0000.120.25.037.18-43/2(18)

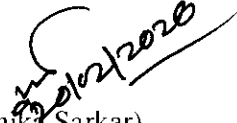
Date : 20 February, 2020

Copy for kind information & necessary action (not according to seniority):

01. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary, Prime Minister's Office, Dhaka.
02. Secretary, Security Services Division/Public Security division, Ministry of Home Affairs, Dhaka.
03. H.E. Ambassador of Slovenia in Bangladesh/ H.E. Ambassador of Bangladesh in Slovenia.

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04. Director General (Additional Secretary), Department of Printing & Publications, Dhaka.
05. Additional Secretary (Administration), Ministry of Public Administration, Dhaka.
06. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
07. Mr. Md. Enamul Quader Khan (5508), Director (Additional Secretary), Department of Printing & Publications, Ministry of Public Administration, Dhaka.
08. Mr. A F M Hayatullah (5785), Additional Secretary (Printing and Transport), Ministry of Public Administration, Dhaka.
09. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
10. P.S. to Hon'ble Minister of State, Ministry of Public Administration, Dhaka.
11. Mr. Brenjon Chambugong (15834), Deputy Director (Deputy Secretary), Department of Printing & Publications, Bangladesh Stationary Office, Ministry of Public Administration, Dhaka.
12. P.S. to Secretary, Ministry of Public Administration, Dhaka.
13. System Analyst, PACC, Ministry of Public Administration, Dhaka (with request to publish in the MOPA website).
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Executive Director, M/S NUR A TRADING 25/4-B, Monipur, Mirpur-02, Dhaka-1216.
16. Office copy/Master copy.


(Juthika Sarkar)
Senior Asstant Secretary