

**To be substituted by the same memo number and date**  
Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Printing Section  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No-05.00.0000.120.25.037.18- 326

Date: 03 December, 2019

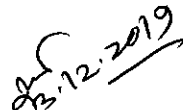
To : Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to visit China for Pre shipment Inspection of Bi-Colour Sheet Fed Offset Printing Machine with Fully Automatic Perfecting System and Related Services; Model: SX74-2-P-H; Brand: Heidelberg Druckmaschinen AG Germany; Country of Origin P. R. China, Country of Manufacture: P.R China from 04 December 2019 to 11 December 2019 or from the date of commencement of journey for 07 (Seven) days excluding transit period under the following terms & conditions:

SL. No.	Name & Designation	Office Address
1.	Mr. Md. Tarikul Islam Khan (15156) Deputy Director (Deputy Secretary)	Bangladesh Government Printing Press Department of Printing & Publications Ministry of Public Administration, Dhaka.
2.	Juthika Sarker (16190) Senior Assistant Secretary	Ministry of Public Administration, Dhaka
3.	Md. Masud Rana Executive Engineer	Bangladesh Industrial Technical Assistance Center (BITAC), Ministry of Industry, Dhaka.
4.	Abu Fahad Md. Suhag Assistant Director	Department of Printing & Publications Ministry of Public Administration, Dhaka.
5.	Mohammad Abdul Mannan Assistant Director	Department of Printing & Publications Ministry of Public Administration, Dhaka
6.	Chowdhury Md. Habibur Rahaman Shadeeque, Assistant Director	Bangladesh Government Printing Press Department of Printing & Publications Ministry of Public Administration, Dhaka

2. Terms & Conditions:

- (a) The period of the visit including transit period will be treated as on duty.
  - (b) Graphics Limited (Local Agent), Tejgaon, Dhaka will bear all the expenses of the visit.
  - (c) On return, officials will report to their concerned authority and submit a report to the Ministry of Public Administration within 15 (fifteen) days.
  - (d) They will draw their pays and allowances in local currency.
  - (e) They will draw allowances admissible by rules.
  - (f) They will not be allowed to stay abroad beyond the approved period.
3. This order is issued with the approval of the competent authority.

  
(Juthika Sarker)  
Senior Assistant Secretary  
Phone: 9511068

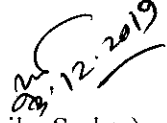
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No-05.00.0000.120.25.037.18-326/2(20)

Date: 03 December, 2019

Copy for kind information & necessary action (not according to seniority):

01. Cabinet Secretary, Cabinet Division, Dhaka/ Principal Secretary, Prime Minister's Office, Dhaka.
02. Secretary, Security Services Division/ Public Security division, Ministry of Home Affairs, Dhaka.
03. H.E. Ambassador of P.R.China in Bangladesh/H.E. Ambassador of Bangladesh in China.
04. Director General (Additional Secretary), Department of Printing & Publications, Dhaka.
05. Additional Secretary (Administration), Ministry of Public Administration, Dhaka.
06. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
08. P.S. to Hon'ble Minister of State, Ministry of Public Administration, Dhaka.
09. Mr. Md. Tarikul Islam Khan, Deputy Director (Deputy Secretary), Bangladesh Government Printing Press.
10. P.S. to Secretary, Ministry of Public Administration, Dhaka.
11. Juthika Sarker, Senior Assistant Secretary (Printing), Ministry of Public Administration, Dhaka
12. System Analyst, PACC, Ministry of Public Administration, Dhaka (with request to publish the order in the MOPA website).
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Executive Director, Graphics Limited, 225, Tejgaon I/A, Dhaka-1208.
15. Md. Masud Rana, Executive Engineer, Bangladesh Industrial Technical Assistance Center (BITAC), Ministry of Industry, Dhaka.
16. Abu Fahad Md. Suhag, Assistant Director, Department of Printing & Publications, Dhaka
17. Mohammad Abdul Mannan, Assistant Director, Department of Printing & Publications, Dhaka
18. Chowdhury Md. Habibur Rahaman Shadeeqe, Assistant Director, Bangladesh Government Printing Press. Dhaka

  
(Juthika Sarker)  
Senior Assistant Secretary  
Phone: 9511068