

**Government of the People's Republic of Bangladesh**  
**Ministry of Public Administration**  
**Welfare Section**  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No. 05.00.0000.123.07.006.19- 517

Date: 19-05-2019

To: Chief Account Officer  
Ministry of Public Administration  
22 Purana Paltan, Dhaka

Subject: Foreign visit for factory inspection in Germany

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to visit and inspect the factory of Dragerwerk AG & Co. KGaA, 23558 Lubeck, Germany, for maintenance and installation of imported medical equipment for 07 (Seven) days starting from 08 May 2019 to 14 May 2019 or from the date of commencement of journey under the following terms and conditions:

SL. No.	Name and Designation	Office Address
1.	Mr. Sheikh Yousuf Harun (5372) Additional Secretary	Ministry of Public Administration
2.	Mr. Md. Ali Kadar (5732) Joint Secretary	Ministry of Public Administration
3.	Dr. A.B.M. Sharif Uddin (5706) Director	Government Employees Hospital, Dhaka
4.	Dr. Md. Shah Alam Senior Consultant (Cardiology)	Government Employees Hospital, Dhaka
5.	Dr. Mohammad Ekramul Hoque Junior Consultant (Anesthesia)	Government Employees Hospital, Dhaka
6.	Dr Mohammad. Sajjad Hossain Residential Surgeon	Government Employees Hospital, Dhaka

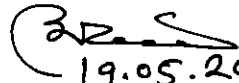
**02. Terms & Conditions:**

- a) The period of this visit including transit will be treated as on duty.
- b) New Vision Medisystem, Dhaka, Bangladesh will bear all the expenses of the officials of this visit.

c) On return from abroad, they will report to their office and submit a report to the Ministry of Public Administration within 15 (Fifteen) days.

d) They are not allowed to stay abroad beyond the period approved.

03. This order issued with the approval of the competent authority.

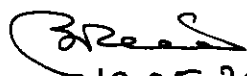
  
19.05.2019  
(Mohammad Kamal Hossen)  
Deputy Secretary  
Phone: 9549621

No.- 05.00.0000.123.07.006.19-517(14)/

Date: 19-05-2019

Copy for kind information and Necessary Action ( not according to seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. H.E The Ambassador, The Embassy of Germany in Bangladesh.
4. H.E The Ambassador, The Embassy of Bangladesh in Germany.
5. Additional Secretary (Administration), Ministry of Public Administration
6. Director General, Immigration and Passport, Dhaka
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue note verbale)
8. Director, Government Employee Hospital, Dhaka.
9. Director, Hazrat Shahjalal International Airport, Dhaka.
10. PS to Hon'ble Minister of State, Ministry of Public Administration.
11. PS to Secretary, Ministry of Public Administration.
12. Accounts Officer, Ministry of Public Administration.
13. Senior System Analyst, Ministry of Public Administration.
14. Mr/Mrs .....

  
19.05.2019  
(Mohammad Kamal Hossen)  
Deputy Secretary