

নম্বর : ০৫.০০.০০০০.২০২.০০.০০৭.১৭-৪৯৮

তারিখ : ০৪ আশ্বিন ১৪২৬ ব.
১৯ সেপ্টেম্বর ২০১৯ খ্রি.

বিজ্ঞপ্তি

KDI School of Public Policy and Management, Korea-তে ১ বছর মেয়াদী Public Policy and Management (PPM) শীর্ষক মাস্টার্স কোর্সে অংশগ্রহণের জন্য আগ্রহী ও যোগ্য সরকারি কর্মকর্তাগণের নিকট হতে নিয়োক্ত শর্ত সাপেক্ষে দরখাস্ত আহবান করা যাচ্ছে।

শর্তসমূহ:

১. অনলাইনে রেজিস্ট্রেশনের মাধ্যমে আবেদনকারীকে আবেদন করতে হবে। এ বিষয়ে বিস্তারিত তথ্যসহ এ সংক্রান্ত ব্রশিউর ও আবেদন নির্দেশিকা এর সাথে সংযুক্ত করা হলো। এছাড়া এ সংক্রান্ত ফরম <https://apply.kdischool.ac.kr> ওয়েবসাইট হতে সংগ্রহ করা যাবে;
২. KDI School ও Colombo Plan উক্ত মাস্টার্স কোর্সের ভর্তি সংক্রান্ত ফি, টিউশন ফি, আবাসন, ফিরতি বিমান ভাড়া ও লিভিং এলাউন্স বৃত্তি হিসেবে প্রদান করবে। এতদ্ব্যতীত অন্যান্য খরচ যেমন ভিসা ফি ও পুস্তক ভাড়া খাবাদ ব্যয় ইত্যাদি আবেদনকারীকে ব্যক্তিগতভাবে বহন করতে হবে;
৩. আবেদনকারীগণ অনলাইনে যথাযথভাবে ফরম পূরণ করে সরাসরি কোরিয়ার KDI School-এ আবেদন করতে পারবেন। এ জন্য নির্দেশনা অনুযায়ী অনলাইনে রেজিস্ট্রেশন সম্পন্ন করে আবেদনপত্র এবং নির্দেশনা মোতাবেক সংশ্লিষ্ট কাগজপত্রের ০৬ (ছয়) সেট হার্ডকপি আগামী ২৪/০৯/২০১৯ তারিখের মধ্যে জনপ্রশাসন মন্ত্রণালয়ের বিদেশ প্রশিক্ষণ অধিশাখায় (ভবন নম্বর ০২, কক্ষ নম্বর ১০৯) প্রেরণ করতে হবে।
৪. যারা ইতোমধ্যে বিনিয়াদি প্রশিক্ষণসহ চাকরিতে স্থায়ী হয়েছেন এবং শিক্ষা জীবনে যাদের কমপক্ষে ০১ (এক) টি প্রথম বিভাগ/শ্রেণি রয়েছে (কোন তৃতীয় বিভাগ নয়) তাঁরা আবেদন করতে পারবেন;
৫. আবেদনকারীকে নিয়ন্ত্রণকারী কর্তৃপক্ষের মাধ্যমে আবেদন করতে হবে এর প্রমাণক হিসেবে এবং এতদসঙ্গে সংযুক্ত বাংলা ফরম পূরণ করে তা নিয়ন্ত্রণকারীর কার্যালয়ে প্রেরণ করতে হবে;
৬. জনপ্রশাসন মন্ত্রণালয়ের ২৯/৮/৯২ খ্রি.তারিখের স্মারক নং-৮০/৯২-৫১৮(৫০০) নং বেসামরিক সরকারি কর্মকর্তাগণের বৈদেশিক প্রশিক্ষণ/উচ্চশিক্ষা সম্পর্কিত নীতি ও পদ্ধতি এবং ১২ মে ২০০৩ তারিখে প্রকাশিত জনপ্রশাসন প্রশিক্ষণ নীতিমালার গেজেট ও প্রধানমন্ত্রীর কার্যালয়ের ১৯ জুন, ২০১১ খ্রি. তারিখের ০৩.০৬৯.০২৫.০৬. ০০.০০৩.২০১১-১৪৪ (৫০০) সংখ্যক পরিপত্রের মর্মানুসারে কর্মকর্তা মনোনয়ন প্রদান করতে হবে;
৭. জনপ্রশাসন মন্ত্রণালয়ের প্রজ্ঞাপন নং-০৫.০০.০০০০.২১১.২২.১০৬.২০০৮-৩৩৯, তারিখ : ০৬/১২/২০১৫ মোতাবেক চাকরিতে প্রবেশের পর প্রেষণ/অধ্যয়নছুটিতে একটি মাস্টার্স ডিগ্রী সম্পন্ন করেছেন এমন কর্মকর্তার মাস্টার্স এর জন্য আবেদন করার প্রয়োজন নেই;
৮. প্রার্থীর চূড়ান্ত মনোনয়ন KDI School, Korea, The Colombo Plan এবং প্রচলিত সরকারি বিধি-বিধান এর উপর নির্ভরশীল।

সংযুক্তি : বর্ণনামতে।


মোঃ আনোয়ারুল ইসলাম সরকার
উপসচিব
ফোন : ৯৫৭৪৪২৬
sasft.mopa@gmail.com

বিতরণ- সদয় জ্ঞাতার্থে ও কার্যার্থে :

- ১। অতিরিক্ত সচিব (সকল), জনপ্রশাসন মন্ত্রণালয়।
- ২। বিভাগীয় কমিশনার (সকল)।
- ৩। যুগ্মসচিব (সকল), জনপ্রশাসন মন্ত্রণালয়।
- ৪। জেলা প্রশাসক (সকল)।
- ৫। সচিবের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সচিব মহোদয়ের সদয় অবগতির জন্য)।
- ৬। সিস্টেম এনালিস্ট, পিএসসি, জনপ্রশাসন মন্ত্রণালয় (মন্ত্রণালয়ের ওয়েবসাইটে প্রকাশের অনুরোধসহ)।



THE COLOMBO PLAN

For Co-operative Economic and Social Development in Asia and the Pacific

Ref: CP/CBP/KDI/2019-06

30th August 2019

Md. Anwar Hossain
Additional Secretary
Economic Relations Division (ERD)
Ministry of Finance
Government of the People's Republic of Bangladesh
Sher-e-Bangla Nagar,
Dhaka, Bangladesh

Dear Mr. Hossain,

One year Master's Scholarship Program with KDI School of Public Policy and Management in the Republic of Korea – Spring 2020

Greetings from the Colombo Plan Secretariat!

The Colombo Plan Secretariat is pleased to announce that the KDI School of Public Policy and Management in the Republic of Korea has invited applications for one year Master's Programs on Public Policy and Management for the Spring 2020 intake.

In this connection, the Colombo Plan member countries are kindly requested to encourage suitable candidates from the government service to apply for these degree programs through the online registration portal of the KDI School (<https://apply.kdischool.ac.kr>). Attached is a copy of the application guidelines that outlines the application process. Please advise interested candidates to read them carefully and fully understand the procedures of application and the nature of scholarship.

The member countries are further requested to notify the recommended candidates to the Colombo Plan Secretariat in writing along with a copy of their application on or before **Wednesday, 09th October 2019**. Please note that no consideration will be given to late and incomplete application submissions. **The final selection will be done by the KDI School and the results will be announced by December 2019.**

This scholarship program is jointly organized by the Colombo Plan and the KDI School of Public Policy and Management in Korea. Therefore, the Colombo Plan will bear the cost of return economy class air tickets while the KDI School will provide the admission fees, tuition, accommodation and living stipends.

Your kind co-operation in disseminating the above information among relevant government institutions and reverting to the Secretariat with the list of applicants in a timely manner would be much appreciated.

Thank you.

Yours sincerely,

Ambassador Phan Kieu Thu, Ph.D
Secretary General

2020

2020 Spring Admissions Application Guideline For International Students



KDI SCHOOL
KDI School of Public Policy and Management

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I . Admissions Overview & Schedule

Overview

Category	Spring 2020 Admissions
Program	<p>Master's Programs (Full-time/Part-time)</p> <ul style="list-style-type: none"> · Master of Public Policy · Master of Development Policy · Mster of Public Management · Master in Intellectual Property and Development Policy <p>Ph.D Programs (Full-time)</p> <ul style="list-style-type: none"> · Ph.D in Public Policy · Ph.D in Development Policy
Application Period	August 13 – October 23, 2019
Final Result	Early December, 2019
Program Entrance	Early February

Academic schedule

Spring 2020 Admissions Schedule			
No.	Category	Period	Contents
1	Online Application	August 13 - October 23 (24:00 KST), 2019	<ul style="list-style-type: none"> · The online application is available at https://apply.kdischool.ac.kr. · The online application system will close by midnight on the deadline.
2	Document Submission	August 13 - October 23 (18:00 KST), 2019	<ul style="list-style-type: none"> · All required documents must be post mailed or uploaded online (Fedex or DHL etc.) · In 1 envelope at the admissions office no later than the deadline
3	Document Review	November, 2019	<ul style="list-style-type: none"> · If all required documents and online application are submitted on time, they will be reviewed by the admissions committee. · The result of the document review will be available when you log in onto the online system at https://apply.kdischool.ac.kr.
4	Interview	November, 2019	<ul style="list-style-type: none"> · Those who pass the document review will receive a pre-interview call prior to the actual

5	Final Result	Early December, 2019	phone or Skype interview. The final result will be announced via email and posted on the online application system.
6	Registration	December, 2019 January, 2020	The admissions package will be sent to each admitted student by email.
7	Program Entrance	Early February, 2020	The Spring semester is scheduled to begin in first week of February, 2020 and academic calendar will be provided upon admission.

※ The schedule is subject to change

II. Master's Program

Academic Program

Master's Program		
	Full-time	Part-time (*Residents in Korea Only)
Programs	<ul style="list-style-type: none"> Master of Public Policy (MPP) Master of Development Policy (MDP) Master of Public Management (MPM) Master in Intellectual Property and Development Policy (MIPD) 	
Study Areas	<ul style="list-style-type: none"> Master of Public Policy (MPP) <ul style="list-style-type: none"> Finance and Macroeconomic Policy Trade and industrial Policy Public Finance and Social Policy Regional Development and Environment Policy Master of Development Policy (MDP) <ul style="list-style-type: none"> Sustainable Development International Development Master of Public Management (MPM) <ul style="list-style-type: none"> Public Administration and Leadership Strategic Management Global Governance and Political Economy Master in Intellectual Property and Development Policy (MIPD) <ul style="list-style-type: none"> Intellectual Property & Innovation Policy 	
Duration	1 year (3 semesters) Coursework 1 st year at KDI School Thesis Writing 2 nd year in home country	About 2 years (6 semesters)
Class Schedule	Daytime (08:30 – 18:00)	Weekday Evenings (19:00 – 22:30) Saturday (09:00 – 17:30)
Requirements	Minimum 39 credits (Including research project)	

Program Information

Master of Public Policy(MPP)

The Master of Public Policy (MPP) program is designed to provide global perspective and professional expertise in public policy areas. The program is highly regarded both in and outside of Korea, particularly among developing nations and government officials.

The faculty with outstanding research backgrounds and empirical knowledge offers a leading curriculum that integrates theory and practice. Students are required to take one of the economic policy study areas, and may select additional study areas to cover 39 credits towards their graduation. The highly diverse student composition provides a unique educational environment.

Both domestic and international students from all walks of life, including the government, the media, and NGOs are able to share ideas, knowledge and experiences, and build a dynamic global network.

Academic Goals

- . Expand policy-makers' capability in policy planning, analysis and implementation
- . Foster professionals in the field of economic and social policies

Study Area	<ul style="list-style-type: none"> . Finance and Macroeconomic Policy . Trade and Industry Policy . Public Finance and Social Policy . Regional Development and Environment Policy
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Master of Development Policy(MDP)

Based on the KDI's hands-on experience on development policy of over 40 years, the Master of Development Policy (MDP) program offers a curriculum where students can examine various issues of socio-economic development in both theoretical and practical frameworks.

The program is specifically targeted for international professionals, including government officials, development consultants, and regional specialists who wish to contribute to development policy-making. The program is also focused on fostering professionals in the field of the official development assistance (ODA).

Students must take the required core courses as well as a certain number of courses from Sustainable Development or International Development areas.

Academic Goals

- . Build capacity in designing and implementing economic and social policies of developing countries
- . Train professionals in the field of official development assistance (ODA) and international development

Study Area	<ul style="list-style-type: none"> . Sustainable Development . International Development
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Master of Public Management (MPM)

The MPM seeks to fulfill policy management needs in today's global environment through an integrative education program that covers various facets of management and leadership in both public and private sectors.

The aim of the program is to nurture professionals who can successfully navigate and manage the complexities of global and private policy environments, make preemptive decisions to deal with the challenges, and have the capacity to put them into action.

Academic Goals

- . Improve comprehensive problem solving skills in public administration and management, with the help of reinforced understanding of global and private policy environment
- . Foster high-quality public workforce capable of policy design and execution

- Study Area
- . Public Administration and Leadership
 - . Strategic Management
 - . Global Governance and Political Economy

Master in Intellectual Property and Development Policy (MIPD)

The MIPD is a unique program focuses on the links between IP and development. The collaboration between WIPO, the Government of Korea through KIPO and KDI School ensures students will acquire development studies.

The program will provide students with the in-depth knowledge, expertise and practical know-how to operate as IP policy makers for development and thought leaders in the public and private sector.

Academic Goals

- . Acquire broader and deeper knowledge of the principles and sources of international intellectual property law and understanding of how these are changing as a result of globalization.
- . Understand the framework for analyzing policy making for economic growth and sustainable development
- . Appreciate the role of IP as a tool for development
- . Develop the capacity to evaluate and examine various implications of IP laws and policy for socio-economic development
- . Obtain a global perspective and professional expertise in IP and Policy Development
- . Demonstrate the capacity to write a research paper on IP and development issues satisfying the requirements of objectivity, structure, analytical reasoning and independence

- Study Area
- . Intellectual Property and Development

* Part-time students may be offered a limited number of course

III. Ph.D Program

Academic Program

Ph.D Program	
Full-time	
Programs	<ul style="list-style-type: none"> · Ph.D in Public Policy · Ph.D in Development Policy
Study Areas	<ul style="list-style-type: none"> · Ph.D in Public Policy <ul style="list-style-type: none"> - Social Policy and Public Finance - Finance and Macroeconomic Policy - Trade and Industrial Policy · Ph.D in Development Policy <ul style="list-style-type: none"> - Development Policy - International Development Cooperation - Development Economics
Duration	At least 3 years
Class Schedule	Daytime (08:30 – 18:00)
Requirements	<ul style="list-style-type: none"> · 36 Credits · Qualifying Examination · Dissertation

Program Information

Ph.D in Public Policy (PP) / Ph.D in Development Policy (DP)

The KDI School offers Ph.D. in Public Policy degree and Ph.D. in Development Policy degree.

The goal of the Ph.D. program is to prepare qualified candidates to produce cutting-edge research in their chosen field and to equip them with the skills they need to ascend to leadership positions in the public or private sector.

Curriculum Tailored to Your Research Topic

The KDI School encourages Ph.D. students to take the initiative in shaping their own course of study, once they complete the required courses during the first 1~2 years.

Faculty Involvement

The KDI School also encourages Ph.D. students to collaborate with the faculty on research projects. Along with an emphasis on supervised research courses, the KDI School provides an environment where students work closely with professors.

Expected Target Students

The KDI School selects individuals with demonstrated potential for research. Applicants are also expected to have a research topic firmly in hand.

IV. Scholarship

Master' s

Scholarship Title	Benefit
Global Ambassador Scholarship(GAS)	<p>All overseas students who meet the Degree Qualification</p> <p>✂ Choose 'International general' when creating an online application</p> <ul style="list-style-type: none"> . Tuition waiver . Monthly stipend (About \$850) * All scholarship benefits are primarily intended for countries named on the DAC List of ODA recipient nations, as published by the OECD. * If a country is not named on the DAC List, applicants from these countries may be conferred a partial, rather than a full scholarship.)
Seoul G20	<p>Public officials who meet the Degree Qualification and one of the following requirements:</p> <ul style="list-style-type: none"> *From Non-G20 Countries: <ul style="list-style-type: none"> ▶ Division head level (or) ▶ Over 6 years of working experience in the public sector *From G20 Countries: <ul style="list-style-type: none"> ▶ Currently working as a public sector for over a year <p>✂ Employment Verification should be signed in 2019</p> <p>✂ Choose 'Seoul G20' when creating an online application</p> <ul style="list-style-type: none"> . Tuition waiver . Monthly stipend (About \$1000) . Round trip airfare
MIPD	<p>All overseas students who meet the Degree Qualification</p> <p>✂ Choose 'MIPD Scholarship' when creating an online application</p> <ul style="list-style-type: none"> . Tuition waiver . Monthly stipend . Round trip airfare



Ph.D

Scholarship Title	Benefit
Global Ambassador Scholarship(GAS)	<p>Tuition waiver and monthly stipend for the first academic year</p> <p>* The scholarship(tuition waiver & monthly stipend) will be reinstated every year only if students meet all scholarship terms and conditions.</p>

*The amount of monthly stipend is subject to change

Qualification

Degree Qualification (1)+(2) or (1)+(3)

- (1) International Applicants must meet one of the following (① or ②)
- * Dual citizens(nationality) with Korean nationality are not eligible.
 - ① A foreign national whose parents are both foreign nationals.
 - * If you are an applicant of Korean origin and want to qualify as an international applicant, you must provide (1) a certified copy of birth certificate proving your relationship with both your parents and (2) a copy of both parents' passports demonstrating their foreign nationalities.
 - ② An applicant who has completed at least 16 years of education (elementary, middle, high school, and university) in a foreign country.
 - * If you are an applicant of Korean origin and want to qualify as an international applicant, you must provide certified copies of academic transcripts or graduation certificates of your entire 16 years of education.
- (2) Applicants for Master's degree program must meet one of the following (① or ②)
- ① A bachelor's degree holder from an accredited college or university. (min. 3 years)
 - * Certificate of expected degree can be submitted instead of degree diploma if one is expected to earn a bachelor's degree by February, 2020.
 - ② Educational attainment equivalent to bachelor's degree (min. 3 years) approved by law.
- (3) Applicants for Ph.D. program must meet one of the following (① or ②)
- ① Both bachelor's (min. 3 years) and master's degree holder from an accredited college or university
 - * Certificate of expected graduation must be submitted if one is expected to earn a master's degree by February, 2020.
 - ② Educational attainment equivalent to both bachelor's (min. 3 years) and master's degree approved by law



V. Requirements – Application Documents

No.	Application Documents	Master's	Ph.D
	Document Check List		
0	Attach it when you send your documents to KDI School		
	Online Application		
1	*Online application must be submitted at the following link: https://apply.kdischool.ac.kr/		
	Statement of Purpose		
2	Please use this portion of the application to explain your motivation and qualifications for pursuing your education at KDI School.		
	Certified Copy of Academic Transcripts		
	Academic transcripts must provide a record of all the courses you have taken throughout the years of studying.		
	Applicants for Master's program must submit transcripts from undergraduate institutions.		
	Applicants for Ph.D. program must submit transcripts from both undergraduate and graduate institutions.		
3	<u>Must Submit an official document issued by the applicant's alma mater describing the university's grade system if:</u>		
	- An applicant's transcript does not include information on CGPA, marks or score percentile; or	Required	
	- The grades on an applicant's transcript are difficult to be converted into any one of the GPA criteria mentioned above.		
	Documents must be certified.		
	* Please read 'Document Authentication' section.		
	Certified Copy of Degree Diploma		
	Certificate of Expected Graduation must indicate anticipated graduation date and degree type.		
	Applicants for Master's program must submit certificates from undergraduate institutions.		
4	Applicants for Ph.D. program must submit certificates from both undergraduate and graduate institutions.		
	The certificate must indicate 'Bachelor/Master's Degree' or 'Equivalent to a Bachelor/Master's Degree'.		
	Documents must be certified.		
	* Please read 'Document Authentication' section.		
	Recommendation Letters		
	Recommendation letters should provide information about your performance in either an academic or a professional settings.		
	If you choose;		
5	1) Online recommendation: Please fill out the information of your reference in the 'references' tab in your online application system.	One letter is required	Two letters are required
	2) Hard copy of recommendation: The official form can be downloaded from. https://www.kdischool.ac.kr/#/admissions/international . However, it is <u>not</u> required to use the official form.		



6	<p>Certified Copy of TOEFL, TOEIC, IELTS, TEPS, OPIC Score Report or Certificate of Medium of Instruction</p> <ul style="list-style-type: none"> The tests must have been taken within 2 years of the proposed date of admission (The semester starts in February 2020 and the test must have been taken as of February, 2018). Applicants could submit an official document issued by the university proving that all the courses are fully instructed in English instead. Document(s) must be notarized or original. 	<p>Not required but strongly recommended</p>	<p>Required</p>
7	<p>Employment Verification</p> <ul style="list-style-type: none"> The employment period and name of position must be specified. The verification should indicate the employment category (e.g. public, private, NGO, etc.). HR officer or supervisor of the applicant should write and sign the verification letter. <i>The official form can be downloaded from https://www.kdischool.ac.kr/#/admissions/international. However it is not required to use the official form.</i> 	<p>*If applicable (required for Seoul G20 applicant)</p>	<p>Not required</p>
8	<p>Dissertation Research Proposal</p> <p><i>*Download the official form from https://www.kdischool.ac.kr/#/admissions/international</i></p>	<p>Not required</p>	<p>Required</p>
9	<p>Copy of Passport</p> <p>The copy must show your photo, name, and expiration date.</p>		<p>Required</p>
10	<p>Two Photos (3cm x 4cm) or, Photo File Upload</p> <p>If you have uploaded your photo on your online application, you do not have to send your photos again.</p>		<p>Required</p>
11	<p>Video Essay</p> <p>Create a YouTube video and provide us with a link when you submit your online application. Instruction is posted on our admissions website at https://admissions.kdischool.ac.kr</p>		<p>Optional</p>
12	<p>Certified Copy of Birth Certificate & Copy of Both Parents' Passports or Certified Copy of Academic Transcripts or Graduate Certificates of 16 Years of Education in a Foreign Country</p> <ul style="list-style-type: none"> Only applicable to applicants of Korean origin. Birth certificate should prove your relationship with both your parents. Copy of both parents' passports should prove their nationality. 		<p>Applicants of Korean origin only</p>

※ Download the official form from <http://www.kdischool.ac.kr/#/admissions/international>



VI. Document Authentication

Document Authentication Process

<p>Applicants from <u>Apostille member nations</u> must authenticate their academic documents as below: (*please see the following page for a list of Apostille member nations)</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Apostilled by Designated Government Authority (typically by Ministry of Foreign Affairs of the country where one earned his/her degree from) </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Authenticated by Korean embassy or consulate with official seal or signature </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Authenticated by embassy of the country where one earned his/her degree from </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Authenticated by Ministry of Education of the People's Republic of China (degree earned from China only) </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px;"> Authenticated by notary public </div>	<p>All other applicants must authenticate their academic documents as below :</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Authenticated by the issuing institution with official seal or signature </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Authenticated by designated government authorities in the country where one earned his/her degree from </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Authenticated by embassy of the country where one earned his/her degree from </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Authenticated by Korean embassy or consulate with official seal or signature </div> <p style="text-align: center;">OR</p> <div style="border: 1px solid black; padding: 5px;"> Authenticated by notary public </div>
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Apostille member countries (refer to the Ministry of Foreign Affairs)

Region	Name of countries (2019.5)
Asia, Oceania (18)	Australia, Brunei, Cook islands, Fiji, Hongkong, India, Japan, Macao, Marshall Island, Mauritius, Mongolia, New Zealand, Niue, Philippines, Samoa, Tajikistan, Tonga, Vanuatu
Europe (52)	Albania, Andorra, Armenia, Austria, Azerbaijan, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kazakhstan, Kosovo, Kyrgyzstan, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia, Malta, Moldova, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russia, San Marino, Serbia, Slovenia, Slovakia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom, Uzbekistan
North America (1)	USA (Guam, Saipan, Puerto Rico)
Central and South America (30)	Argentina, Bahamas, Barbuda, Barbados, Belize, Bolivarian Republic of Venezuela, Bolivia, Brazil, Chile, Colombia, Costa Rica, Dominican Republic, Commonwealth of Dominica, Ecuador, El Salvador, Granada, Guatemala, Guyana, Honduras, Republic of Suriname, Mexico, Nicaragua, Panama, Paraguay, Peru, Saint Lucia, St. Vincent, Trinidad and Tobago, Uruguay
Africa (12)	Botswana, Burundi, Cape Verde, Liberia, Lesotho, Malawi, Namibia, Republic of South Africa, Sao Tome and Principe, Seychelles, Swaziland, Tunisia
Middle East (4)	Bahrain, Israel, Morocco, Oman



Overall Process

- | No. | Process |
|-----|---|
| 1 | Photocopy your original academic documents.
(e.g. graduate certificate, academic transcript) |
| | ↓ |
| 2 | Take your documents to one of designated offices.
(See the list of designated offices in the previous page.) |
| | ↓ |
| 3 | Have them authenticate the photocopies with
official seal or signature written in English |
| | ↓ |
| 4 | Submit them along with the rest of the required documents. |

VII. Video Essay (Optional)

Overall Process

- If you decide to submit a video essay, please prepare a one-minute-long video by answering the following question:
"What do you do? And how do you think KDI School education will change what you do?"
- It is the applicant's responsibility to correctly configure the security and access settings for the video. We suggest using YouTube channel with the "Unlisted Video" setting so that only individuals who have the URL can view it.
- The applicant is also responsible for adhering to the terms and conditions of the website used to share the video essay.
- We are unable to watch videos that come in any form other than a URL link. We will not accept videos sent by email or on DVD through the mail.
- Please limit your video to maximum 1 minute. Those exceeding 1 minute may not be evaluated.

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[KDI School] Spring 2020 Admission - applicant# & Full Name

VIII. Important Notices

Important Notices

- Submit the documents in order (Do not use stapler or clip)
- All required application documents must be submitted in one package via POSTAL MAIL (or in person) at the admissions office of KDI School by the deadline (Korea Standard Time).
- The online application must be submitted by midnight of the deadline. Please avoid submitting multiple online applications or entering incorrect information. The important notices and announcements are delivered via email entered in each applicant's online application. The admissions office will not be responsible for any consequences caused by incorrect information in the online application.
- Applicants may apply for one program only. Submitting multiple applications to more than one program will invalidate candidacy.
- Once you submit the online application, you cannot change your program in any case.
- If the information in the application documents is unclear or if any parts of the application documents are missing, the application will not be submitted for evaluation. If the above issues are found after the admission has been offered, the offered admission will be revoked.
- The submitted application documents will **NOT** be returned.



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- All application documents must be typed (not hand-written) in English.
 - Non-English based documents(original/certified) must be accompanied with notarized English translations.
 - Please provide us with your application number when you communicate with KDI School.
 - If any required documents are found to be false or counterfeit, admission to KDI School will be revoked.
-

Contact Information

Tel : +82-44-550-1281 / 1220

E-mail : internationaladmissions@kdis.ac.kr

Address (Document Submission)

: The Office of Admissions, KDI School of Public Policy and Management 263 Namsejong-ro,
Sejong, Republic of Korea, 30149

Website : <http://admissions.kdischool.ac.kr/>

Office Hour: 09:00 ~ 18:00(Mon ~ Fri, KST)

আবেদনকারী কর্মকর্তার তথ্যাবলী (বাংলা ফরম):

১.	নাম :	
২.	পরিচিতি নং (যদি থাকে) :	
৩.	পদবি ও বর্তমান কর্মস্থল :	
৪.	ক্যাডার সার্ভিসের নাম (যদি থাকে) :	
৫.	আবেদনের বিষয় (কোর্সের নাম):	
৬.	জন্ম তারিখ : ও বয়স :	
৭.	চাকরিকাল :	
৮.	সর্বশেষ শিক্ষাগত যোগ্যতা :	
৯.	IELTS/ TOEFL স্কোর (Valid)	
১০.	ইতঃপূর্বে বিদেশ প্রশিক্ষণ/উচ্চশিক্ষা গ্রহণ করলে তার বিবরণ :	
১১.	মোবাইল নম্বর : ও ই-মেইল এড্রেস :	
১২.	অফিসিয়াল মেশিনাল রিডেবল পাসপোর্ট নম্বর : ও মেয়াদ :	

আবেদনকারী স্বাক্ষর ও সীল

সুপারিশ করা হলো

নিয়ন্ত্রণকারী কর্তৃপক্ষের স্বাক্ষর ও সীল