

**(To be substituted for the same date and memo.)**

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Administration-1 Section  
Bangladesh Secretariat, Dhaka  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.110.99.072.21-1156


Date: 24.10.2022

**Government Order**

The undersigned is directed to convey the Government's approval of Saila Farzana (ID:6414), Joint Secretary, Ministry of Public Administration, Bangladesh to participate in the 'Conference of Parties of UN Framework Convention on Climate Change (UNFCCC)' to be held at Sharm Al Sheikh of Egypt organized by UN Capital Development Fund from 09 to 15 November 2022 or nearer date (excluding transit period) under the following terms and conditions:

- a. While on visit she will be treated as on duty;
- b. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- c. All expenses regarding this visit will be borne by the Local Government Initiative on Climate Change (LoGIC) Project;
- d. She will not be allowed to stay abroad more than the approved period;

02. This order is issued with the approval of the appropriate authority.

  
24.10.2022  
(Md Anamul Haque)  
Deputy Secretary  
Phone: +880-2-55100216  
[adminint@mopa.gov.bd](mailto:adminint@mopa.gov.bd)

**Copy for Kind Information and Necessary Action (Not According to Seniority)**

**External:**

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
2. Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
3. Secretary, Economic Relations Division, Dhaka.
4. Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
5. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in the Arab Republic of Egypt.
6. Director General, Immigration and Passport, Dhaka.
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
8. Director, Hazrat Shahjalal International Airport, Dhaka.

**Internal:**

1. Additional Secretary, Ministry of Public Administration.
2. Additional Secretary (APD/ADMIN.), Ministry of Public Administration.
3. Saila Farzana (ID:6414), Joint Secretary, Ministry of Public Administration.
4. Joint Secretary (Training/PACC), Ministry of Public Administration.
5. PS to Hon'ble Minister of State, Ministry of Public Administration.
6. PS to Senior Secretary, Ministry of Public Administration.
7. Senior System Analyst, PACC, Ministry of Public Administration (With request to publish in website)
8. Chief Accounts Officer, Ministry of Public Administration, Shegun Bagicha, Dhaka.
9. Accounts Officer, Ministry of Public Administration.
10. Master File.