

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Development Section  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No. 05.00.000.107.14.002.17(part-2)-146

Dated: 10.07.2018

To : Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers to participate in the short training course titled "Performance Management in Public Sector Organizations" to be held at Central Queensland University, Melbourne, Australia from 05 August to 25 August 2018 or nearest possible date under the "Capacity Enhancement of the Core Courses of BPATC Project". The terms and conditions of the said short course are described in the para 2.

List of the participants for short training course at Central Queensland University, Melbourne, Australia:

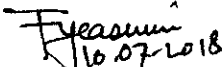
Sl. No	Name & ID	Designation	Office Address
1.	Mr. Md. Zaydul Hoque Molla ndc (7209)	Member Directing Staff (Additional Secretary)	BPATC, Savar, Dhaka
2.	Syed Mizanur Rahman ndc (4023)	Member Directing Staff (Joint Secretary)	BPATC, Savar, Dhaka.
3.	Mr. Md. Shahadat Hossain (5459)	Director (Joint Secretary)	NGO Affairs Bureau Prime Minister's Office
4.	Mr. Md. Habibur Rahman (5564)	Joint Secretary	Finance Division, Ministry of Finance
5.	Syed Rabiul Alam (5894)	Deputy Director (Deputy Secretary)	RPATC, Khulna
6.	Mr. Mohammad Nazim Uddin (4777)	Deputy Secretary	Economic Relation Division
7.	Mr. Md. A. Razzaque Sarker (6557)	Director (Deputy Secretary)	BPATC, Savar, Dhaka.
8.	Ms. Nafriza Shayma (6559)	Deputy Secretary	Ministry of Public Administration
9.	Ms. Farida Yeasmin (15389)	Deputy Secretary	Ministry of Public Administration
10.	Ms. Mohammad Nizam Uddin Ahammed (16052)	Senior Assistant Secretary	Cabinet Division
11.	Ms. Sheheley Layla (16155)	Deputy Director (Senior Assistant Secretary)	BPATC, Savar, Dhaka.
12.	Ms. Suhana Islam (16950)	Deputy Director (Senior Assistant Secretary)	BPATC, Savar, Dhaka.
13.	Mr. B M Benojir Ahmed	Deputy Director	BPATC, Savar, Dhaka.
14.	Mr. Md. Abul Basher	Deputy Director	BPATC, Savar, Dhaka.
15.	Mr. K. M. Abdul Kader	Deputy Director	BPATC, Savar, Dhaka.

*Farida*

**2.0 Terms and conditions:**

- (a) All the expenses including air-transport, transit, accommodation & daily subsistence allowance will be borne from the fund of the "Capacity Enhancement of the Core Courses of BPATC Project";
- (b) They will start their journey for the Australia at a convenient date near to 05 August 2018 and will leave the Australia at a convenient date near to 25 August 2018. The course duration will be 21 (Twenty one) days excluding journey time;
- (c) They will draw all parts of their pays and allowances in local currency. No part of it should be drawn in foreign currency;
- (d) They will not be allowed to stay abroad for more than the approved period;
- (e) The total period of this Course and the time spent for travel and transit will be treated as on duty;
- (f) After Completion of the training they will have to submit a report to the development branch of the Ministry of Public Administration as well as to the project office.

3.0 This Government Order (G.O.) has been issued in the public interest and with the approval of the competent authority.

  
10.07.2018

(Farida Yeasmin)

Deputy Secretary

Phone.9546103

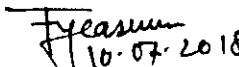
[dev@mopa.gov.bd](mailto:dev@mopa.gov.bd)

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**Copy for the information and necessary action to (not according to seniority):**

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's office, Dhaka.
3. Rector, BPATC, Savar, Dhaka.
4. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. H.E the High Commissioner, High Commission of Australia in Dhaka.
6. H.E the High Commissioner, High Commission of Bangladesh in Canberra Australia.
7. Additional Secretary, Ministry of Public Administration, Dhaka.
8. Additional Secretary (all), Ministry of Public Administration, Dhaka.
9. Mr/Ms-----
10. Project Director, Capacity Enhancement of the Core Courses of BPATC, BPATC Savar, Dhaka
11. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
12. Private Secretary to the Hon'ble Minister, Ministry of Public Administration, Dhaka
13. Director, Consular, Ministry of Foreign Affairs (With request to issue a Note verbal).
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Senior System Analyst, PACC, Ministry of Public Administration, Dhaka(Request for publishing at the MoPA website)
16. Protocol Officer, Ministry of Public Administration, Dhaka.

  
10.07.2018

(Farida Yeasmin)

Deputy Secretary