

*(To be substituted by the same number and date)*  
Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.00.019.17-35

Date: 26/04/2018

To : Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating "Training and Exchange Programme" going to be held in China from 05-12 May, 2018 or nearer date under the terms and conditions described in para 02;

**Course Participants**

Sl. No	ID	Name	Designation	Place of Posting
1.	2129	Ms. Roxana Malek, ndc	Additional Secretary	Ministry of Cultural Affairs
2.	3384	Khandoker Atiar Rohman	Additional Secretary	Ministry of Social welfare
3.	3409	Mr. Md. Mashiur Rahman	Additional Secretary	Ministry of Cultural Affairs
4.	3593	Ms. Rashida Begum	Additional Secretary	Ministry of Disaster Management and Relief
5.	4015	Mr. Md. Habibur Rahman Khan	OSD (Additional Secretary)	Attached to Health Services Division
6.	4528	Mr. Shahidul Islam	Additional Secretary	Economic Relations Division
7.	4735	Mr. A F Amin Choudhury	Director General (Additional Secretary)	Department of Forms and Publication
8.	4749	Mr. S M Zahedul Karim	Additional Secretary	Ministry of Water Resources
9.	4766	Mr. Pranesh Ranjan Sutradhar	Additional Secretary	Attached to Ministry of Commerce
10.	4833	Mr. Md. Monir Uddin	Additional Secretary	Attached to Finance Division
11.	5037	Mr. Tarun Kanti Ghosh	Vice Chairman (Additional Secretary)	Chittagong Hill Tracts Development Board, Ministry of Chittagong Hill Tracts Affairs
12.	5367	Mr. Jyoti Lal Kuri	Additional Secretary	Ministry of Women and Children Affairs
13.	4064	Mr. Mohd. Zahirul Islam	Director (Additional Secretary)	Bangladesh Civil Service Administration Academy
14.	4143	Mr. Md. Hannan Mia	Director (Additional Secretary)	Bangladesh Institute of Administration and Management
15.	4145	Kazi Wasiuddin	Additional Secretary	Attached to Ministry of Fisheries and Livestock

**Course Management**

Sl. No.	ID	Name	Designation	Place of Posting
1.	5706	Dr. A B M Sharif Uddin	Director (Joint Secretary)	Government Employee Hospital Ministry of Public Administration
2.	540	Ms. Sabikun Nahar	Specialist (Professor)	Ministry of Public Administration
3.		Mr. Md. Rezaul Mostafa	Operation Supervisor	Ministry of Public Administration

02. Terms and Conditions:

- a) They will start their journey for China on a convenient date near to May 05, 2018;
- b) Total period of this programme and the time spent for travel and transit will be treated as on duty;

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- c) They will draw all parts of their pays and allowances in local currency;
- d) Round trip airfare, accommodation, food and local transportation costs of the above-mentioned participating officers will be borne by the Government of China. However, no other expenses will be covered by the Government of China;
- e) They will not be allowed to stay abroad for more than the approved period;
- f) They will have to submit a report to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the course.

03. This order is issued with the approval of the competent authority.

*22.315/2018*  
Dr. Abdul Hamid  
Joint Secretary  
Phone: +880-2-9574426  
[sasft.mopa@gmail.com](mailto:sasft.mopa@gmail.com)

No.05.00.0000.202.00.019.17-35

Date: 26/04/2018

Copy for kind information and necessary action (Not according to seniority)

**External**

01. Cabinet Secretary, Cabinet Division, Dhaka.
02. Senior Secretary, ..... Ministry/Divisions
03. Secretary, Prime Minister's Office, Dhaka
04. Secretary, ..... Ministry/Divisions
05. Director General, Immigration and Passport, Dhaka.
06. Director General (Consular), M/O Foreign Affairs, Dhaka.
07. H.E. the Ambassador, Embassy of the People's Republic of China in Bangladesh, Plot# 2 &4, Embassy Road, Block#1, Baridhara, Dhaka-1212.
08. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in China, 42, Buang Hua Lu, Beijing-100600, China.
09. Chief Security Officer, Hazrat Shahjalal International Airport, Dhaka (With request to allow above-mentioned officers to use VIP Lounge of Hazrat Shahjalal International Airport during their travel as per entitlement);
10. Director, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary, Ministry of Public Administration.
02. Additional Secretary (CPT/APD/Administration), Ministry of Public Administration.
03. Joint Secretary (Training/PACC/CR/Budget and Audit), Ministry of Public Administration.
04. PS to Hon`ble Minister, Ministry of Public Administration.
05. PS to Hon`ble Minister of State, Ministry of Public Administration.
06. PS to Senior Secretary, Ministry of Public Administration.
07. Chief Accounts Officer, Ministry of Public Administration, 22, Purana Paltan, Dhaka.
08. Senior Systems Analyst, PACC, Ministry of Public Administration.
09. Accounts Officer, Ministry of Public Administration.

**Personal**

Mr./Ms.,.....

*22.315/2018*  
Dr. Abdul Hamid  
Joint Secretary