

To be substituted by the same memo no. and date  
Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Printing Section  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No-05.00.0000.120.25.037.18-130

Date : 19 May, 2019

To : Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.


The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to visit Manufacturer's premise of Heidelberg Druckmaschinen AG, Germany from 14 May 2019 to 21 May 2019 or from the date of commencement of journey for 08 (eight) days excluding transit period under the following terms & conditions:

SL. No.	Name & Designation	Office Address
1.	Mr. A F Amin Choudhury (4735) Director General (Additional Secretary)	Department of Printing & Publications Ministry of Public Administration, Dhaka.
2.	Kazi Mohammad Saiful Islam ( 6720) Deputy Secretary (Printing)	Ministry of Public Administration, Dhaka.
3.	Mr. Md. Tarikul Islam Khan (15156) Deputy Director (Deputy Secretary)	Bangladesh Government Printing Press Department of Printing & Publications Ministry of Public Administration, Dhaka.

2. Terms & conditions:

- The period of this visit including transit will be treated as on duty.
- Graphics Limited, Tejgaon, Dhaka will bear all the expenses of the officials of this visit.
- On return from abroad, officials will report to their office and submit a report to the Ministry of Public Administration within 15 (fifteen) days.
- They will draw their pay and allowances in local currency.
- They will draw allowances admissible by rules.
- They will not be allowed to stay abroad beyond the approved period.

3. This order is issued with the approval of the competent authority.

  
(Kazi Mohammad Saiful Islam)  
Deputy Secretary  
Phone: 9511068

No-05.00.0000.120.25.037.18-130/2(15)


Date : 19 May, 2019

Copy for kind information & necessary action (not according to seniority):

01. Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary, Prime Minister's Office, Dhaka.

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02. Secretary, Security Services Division/Public Security division, Ministry of Home Affairs, Dhaka.
03. H.E. Ambassador of Germany in Bangladesh/ H.E. Ambassador of Bangladesh in Germany.
04. Mr. A F Amin Chowdhury, Director General(Additional Secretary), Department of Printing & Publications, Dhaka.
05. Additional Secretary(Administration), Ministry of Public Administration, Dhaka.
06. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
08. P.S. to Hon'ble Minister of State, Ministry of Public Administration, Dhaka.
09. Kazi Mohammad Saiful Islam, Deputy Secretary (Printing), Ministry of Public Administration, Dhaka.
10. Mr. Md. Tarikul Islam Khan, Deputy Director (Deputy Secretary), Bangladesh Government Printing Press Department of Printing & Publications.
11. P.S. to Secretary, Ministry of Public Administration, Dhaka.
12. System Analyst, PACC, Ministry of Public Administration, Dhaka (with request to publish in the MOPA website).
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Executive Director, Graphics Limited, 225, Tejgaon I/A, Dhaka-1208.

  
19.05.2019  
(Kazi Mohammad Saiful Islam)  
Deputy Secretary  
Phone: 9511068