

(To be substituted for the same date and memo.)
Government of the People's Republic of Bangladesh
Ministry of Public Administration
Administration-1 Section
Bangladesh Secretariat, Dhaka
www.mopa.gov.bd

No.05.00.0000.110.99.072.21-605

Date: 12/06/2022

Government Order

The undersigned is directed to convey the Government's approval of Saila Farzana (ID:6414), Joint Secretary, Ministry of Public Administration, Bangladesh to participate in the "World Urban Forum 11 (WUF11) in Katowice, Poland" organized by UN Capital Development Fund and co-organized by Poland's Ministry of Development Funds and Regional Policy, the Municipal Office of Katowice from 26 to 30 June 2022 or nearer date (excluding transit period) under the following terms and conditions:

- a. While on visit she will be treated as on duty;
 - b. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - c. All expenses regarding this visit will be borne by the organizer;
 - d. She will not be allowed to stay abroad more than the approved period;
02. Her daughter Monon Islam and son Anannay Islam will be accompanied by her during this travel. All the expenses of her daughter and son borne by herself.
03. This order is issued with the approval of the appropriate authority.

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14.06.2022
(Md Anamul Haque)
Deputy Secretary
Phone: +880-2-55100216
adminint@mopa.gov.bd

Copy for Kind Information and Necessary Action (Not According to Seniority)

External:

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
2. Secretary, Economic Relations Division, Dhaka.
3. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Poland.
4. Director General, Immigration and Passport, Dhaka.
5. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.

Internal:

1. Additional Secretary, Ministry of Public Administration.
2. Additional Secretary (APD/ADMIN.), Ministry of Public Administration.
3. Saila Farzana (ID:6414), Joint Secretary, Ministry of Public Administration.
4. Joint Secretary (Training/PACC), Ministry of Public Administration.
5. PS to Hon'ble Minister of State, Ministry of Public Administration.
6. PS to Senior Secretary, Ministry of Public Administration.
7. Senior System Analyst, PACC, Ministry of Public Administration (With request to publish in website)
8. Chief Accounts Officer, Ministry of Public Administration, 22, Purana Paltan, Dhaka.
9. Accounts Officer, Ministry of Public Administration.