

Replaced by the same memo number and date

Government of the People's Republic of Bangladesh
Skills Development Coordination and Monitoring Unit (SDCMU)
Skills for Employment Investment Program (SEIP) Project
Finance Division, Ministry of Finance
Probashi Kallyan Bhaban (Level- 16), 71-72 Old Elephant Road
Eskaton Garden, Ramna, Dhaka-1000.
www.seip-fd.gov.bd

No. FD/SEIP/Eol/37(Part-2)/2018/2180

Date: 29 July 2019

Invitation for Expression of Interest

Title of the Project : Loan 3131-BAN: Skills for Employment Investment Program,
Skills Development Coordination and Monitoring Unit (SDCMU)
Executive Agency : Finance Division, Ministry of Finance

A. Project Background

Finance Division, Ministry of Finance of the Government of Bangladesh is implementing the Skills for Employment Investment Program (SEIP) with financial assistance from the Asian Development Bank (ADB) and Swiss Agency for Development and Cooperation (SDC) which is developing workforce equipped with contemporary technical skills and knowledge through vocational training by establishing a mechanism to facilitate collaboration between training institutes and industries which would optimize the utilization of available human resources.

The Skills Development Coordination and Monitoring Unit (SDCMU) has been established under the Finance Division, Ministry of Finance to serve as the Program Management Unit (PMU) of the SEIP. A number of key officials will be appointed in the SDCMU on competitive basis. The location of the assignments, qualifications and required experiences are as follows:

B. Assignment Location

Dhaka, Bangladesh, with frequent travel requirements to different districts and training institutes outside Dhaka as and when required.

C. Detailed Qualifications, Experiences and Responsibilities

Position	No.	Minimum Qualification	Minimum General Experience	Responsibilities
Assistant Executive Project Directors (Program)	4	Deputy Secretary/ Senior Assistant Secretary Level Official of the Government	<ul style="list-style-type: none">Must have computer literacy and communication skillsHave experience in relevant fieldsAt least 15 years' experience in civil service	<ul style="list-style-type: none">Assist the Executive Project Director and Deputy Executive Project Directors in the implementation of the projectAny other task assigned by the Executive Project Director in relevance to effective project implementation.
Assistant Executive Project Director (Fund Management)	1	Deputy Secretary/ Senior Assistant Secretary Level Official of the Government	<ul style="list-style-type: none">Must have computer literacy and communication skillsHave experience in relevant fieldsAt least 15 years' experience in civil service	<ul style="list-style-type: none">Assist the Executive Project Director and Deputy Executive Project Director (FM) in fund management issuesAny other task assigned by the Executive Project Director in relevance to effective project implementation.

Interested candidates are requested to send their CVs to the following address latest by 25 August 2019. Only short-listed candidate will be notified.


Jahan Ahmed
Additional Secretary and
Executive Project Director (EPD)
Skills for Employment Investment Program (SEIP) Project
Finance Division, Ministry of Finance