

To be substituted by the same number and date

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Printing Section
www.mopa.gov.bd

No-05.00.0000.120.25.037.18-300

Date : 26 December 2018

To : Chief Accounts Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

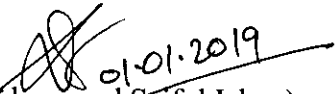
The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh to the following officials to visit Manufacturer's premise for factory Training of Heidelberg Druckmaschinen AG, Germany for 07 (Seven) days excluding transit starting from 07 January 2019 to 13 January 2019 or from the date of commencement of journey under the following terms & conditions:

SL. No.	Name, Designation & Passport No	Office Address
1.	Mr. Chowdhury Md Habibur Rahman Shadeeque Assistant Director (Press) Passport No: BW0939629	Bangladesh Government Press Department of Printing & Publications Ministry of Public Administration, Dhaka.
2.	Mr. Md. Abu Yunus Compositor Passport No: BX0244034	Bangladesh Government Press Department of Printing & Publications Ministry of Public Administration, Dhaka.
3.	Mr. Md. Shamim Al Mamun Mechineman Passport No: BX0244035	Bangladesh Government Press Department of Printing & Publications Ministry of Public Administration, Dhaka.
4.	Mr. Md. Ahsan Ullah Compositor Passport No: BX0719194	Bangladesh Government Press Department of Printing & Publications Ministry of Public Administration, Dhaka.

2. Terms & conditions:

- The period of this visit including transit will be treated as on duty.
- Graphics Limited, Tejgaon, Dhaka will bear all the expenses of the officials of this visit.
- On return from abroad, officials will report to their office and submit a report to the Ministry of Public Administration within 15 (Fifteen) days.
- They will draw their pay and allowances in local currency.
- They are not allowed to stay abroad beyond the period approved.

3. This order is issued with the approval of the competent authority.


(Kazi Mohammad Saiful Islam)
Deputy Secretary
Phone: 9511068

No-05.00.0000.120.25.037.18-300/2(25)

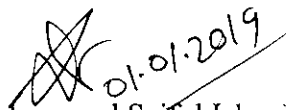
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Copy for kind information & necessary action (not according to seniority):

- Cabinet Secretary, Cabinet Division, Dhaka/Principal Secretary, Prime Minister's Office, Dhaka.

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2. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale as appropriate).
3. Secretary, Servicess security division/Public Security division, Ministry of Home Affairs, Dhaka.
4. H.E. Ambassador of German in Bangladesh/H.E. Ambassador of Bangladesh in German.
5. A. F. M. Amin chowdhury, Director General, (Additional Secretary), Department of Printing & Publications, Dhaka.
6. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
7. Mr. Dulal krisna Saha, Additional Secretary (Admin), Ministry of Public Administration, Dhaka.
8. Mr. Md. Ayat Ullah Majumder, Joint Secretary, Ministry of Public Administration.
9. P.S. to Hon'ble Minister/Minister of State, Ministry of Public Administration, Dhaka.
10. P.S. to Secretary, Ministry of Public Administration, Dhaka.
11. Senior Systems Analyst, PACC, Ministry of Public Administration, Dhaka (with request to publish in the MOPA website).
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. General Manager, Foreign Exchange Operation Department, Bangladesh Bank, Dhaka.
14. Dy. Manager, Graphics Limited, Tejgaon, Dhaka-1208.
15. Mr. Chowdhury Md. Habibur Rahman Shadeeque, Assistant Director (Press), Bangladesh Government Press, Department of Printing & Publications, Dhaka.
16. Mr. Md. Abu Yunus, Compositor, Bangladesh Government Press, Department of Printing & Publications, Dhaka.
17. Mr. Md. Shamim Al Mamun, Mechineman, Bangladesh Government Printing Press, Department of & Publications, Dhaka.
18. Mr. Md. Ahsan Ullah, Compositor Bangladesh Government Press, Department of Printing & Publications, Dhaka.


(Kazi Mohammad Saiful Islam)
Deputy Secretary
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