

**Government of the people's Republic of Bangladesh**  
Ministry of Public Administration  
Planning Cell-2  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No. 05.00.0000.239.25.012.2018-875

Dated: 09.08.2018

To: Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka

The undersigned is directed to convey the sanction of deputation of the following officer for attending a short training on "Procuring Goods, Non-Consulting and Consulting Services" under the project "Strengthening Government through Capacity Development of the BCS Cadre Officials" being implemented by the Ministry of Public Administration and sponsored by GoB at International Training Centre of ILO (ITC-ILO), Italy for 5 (five) days (excluding travel time) from 01.10.2018 to 05.10.2018 (or from the nearest possible date) under the following terms and conditions:-

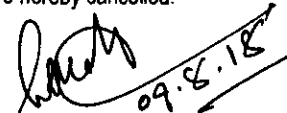
- (a) While on deputation he will be treated as on duty;
- (b) He will draw his pay and all other related allowances in local currency only;
- (c) All the expenses will be borne from the project fund;
- (d) He will not be allowed to stay abroad more than the approved period;
- (e) After completion of the training project office has to submit a report in the form of an Individual Action Plan (IAP) to the Ministry of Public Administration.

**List of Participants (not according to seniority)**

Sl. No.	ID No.	Name	Designation	Present Address
1.	-	Md. Abdur Rab	Senior Assistant Chief	M/O Public Administration, Dhaka

2. The nomination of Ms. Selina Akter, Joint Chief, Planning Commission, Dhaka awarded vide memo No. 05.00.0000.239.25.012.2018-697 dated. 24.06.2018 for training course to be held from 01.10.2018 to 05.10.2018 under "Strengthening Government through Capacity Development of the BCS Cadre Officials (Phase-II)" Project are hereby cancelled.


3. This order is issued with the approval of the competent authority.

  
(SM Abdullah Al Mamun)  
Senior Assistant Secretary  
Phone: 9540759  
[pcel2@mopa.gov.bd](mailto:pcel2@mopa.gov.bd)  
Dated: 09.08.2018

No. 05.00.0000.239.25.012.2018-875/1 (30)

Copy for information and necessary action to (not according to seniority):-

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to The Prime Minister, Prime Minister's Office, Dhaka.
3. Secretary, Finance Division, Bangladesh Secretariat, Dhaka.
4. Senior Secretary/Secretary, M/O .....
5. Foreign Secretary, M/O Foreign Affairs, Segunbagicha, Dhaka {Attention: Director (Consular) with request to issue note verbale}.
6. H.E. Ambassador, Embassy of Italy in Bangladesh, 74/79-Plot No. 2/3-Guishan2-Dhaka-1212.
7. H.E. Ambassador, Embassy of Bangladesh in Italy, Via Antonio Bertoloni 14 00 197, Rome Italy.
8. Project Director & Additional Secretary, Ministry of Public Administration, Dhaka.
9. Additional Secretary (APD/Discipline), M/O Public Administration, Dhaka.
10. Director General, Immigration & Passport, Agargaon, Dhaka
11. Private Secretary to Minister/ Minister of State, .....
12. Joint Secretary/Deputy Secretary (SA/Discipline/F.T/IT/Planning), M/O Public Administration, Dhaka.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Private Secretary to Senior Secretary, M/O Public Administration, Dhaka.
15. Senior Systems Analyst, PACC, Ministry of Public Administration, Dhaka (With request to publish in the MoPA website).
16. Mr. Anreas Klemmer, Director of Training, The International Training Centre of the International Labour Organization (ITC-ILO), Italy.
17. Mr./Ms. ....
18. General Manager, Foreign Exchange Operation Department, Bangladesh Bank, Head Office, Dhaka.

  
(SM Abdullah Al Mamun)  
Senior Assistant Secretary  
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