

(To be substituted by the same number and date)  
Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No-05.00.0000.202.25.026.18-49

Date: 29/07/2018

To: Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the Overseas Exposure Visit to be held at the Administrative Staff College of India (ASCI), India from 07/08/2018 to 16/08/2018 or nearer date as part of overseas exposure visit of participants of I21\*ACAD of BPATC under the terms and conditions described in para-02;

**Course Management**

Sl. No.	ID	Name	Designation	Place of Posting
1.	4555	Mr. Mohammad Munir Hossain	MDS (Additional secretary)	BPATC, Savar, Dhaka
2.	15083	Ms. Nasrin Sultana	Deputy Secretary	Ministry of Public Administration
3.	15258	Mr. Md. Rezaul Karim	Deputy Secretary	Ministry of Public Administration
4.	16155	Ms. Sheheley Layla	Deputy Director (Senior Assistant Secretary)	BPATC, Savar, Dhaka

**Course Participants**

Sl. No.	ID	Name	Designation	Place of Posting
1.	6286	Mr. Khalid Ahmed	Zonal Executive Officer (Deputy Secretary)	Dhaka North City Corporation
2.	6013	Mr. Foyej Ahmed	Deputy Secretary	Attached to Finance Division
3.	5962	Mr. Md. Fazlul Kabir	Chief Executive Officer (Deputy Secretary)	Zila Parishad, Nilphamari
4.	5836	Mr. Mohd Moniruzzaman	Deputy Secretary	Attached to Ministry of Religious Affairs
5.	5494	Mr. Md. Rizwanul Huda	Deputy Secretary	Financial Institutions Division
6.	5614	Ms. Aleya Akter	Deputy Secretary	Ministry of Public Administration
7.	5550	Mr. Md. Abbas Uddin	Deputy Secretary	Attached to Ministry of Land
8.	5534	Dr. Md. Khaled Hussain	Deputy Secretary	Attached to Ministry of Railways
9.	5905	Dr. Nasim Ahmed	Secretary (Deputy Secretary)	Bangladesh Jute Corporation
10.	7972	Mr. Mainur Rahim	OSD (Deputy Secretary)	Ministry of Public Administration
11.	4150	Mr. Md. Tajul Islam Mia	Deputy Secretary	Ministry of Land
12.	5624	Mr. Jafor Raja Chowdhury	Registrar (Deputy Secretary)	Copyright Office
13.	6074	Mr. Md. Nawab Aslam Habib	Chief Executive Officer (Deputy Secretary)	Zila Parishad, Brahmanbaria
14.	5899	Mr. Md Sanwar Jahan Bhuiyan	Director (Deputy Secretary)	Bangladesh Public Administration Training Centre, Savar, Dhaka
15.	5655	Mr. Abi Abdullah	Deputy Director (Deputy Secretary)	Bangladesh Climate Change Trust
16.	6578	Ms. Ishrat Zaman	General Manager (Deputy Secretary)	Bangladesh Parjatan Corporation
17.	6421	Mr. Abul Foyez Md. Alaaddin Khan	Deputy Secretary	Finance Division
18.	6492	Mr. Md. Mamunar Rashid Bhuiyan	Deputy Secretary	Cabinet Division
19.	6440	Mr. Md. Mukammel Hoque	Secretary (Deputy Secretary)	Bangladesh Food Security Authority
20.	6404	Mr. Md. Ibrahim Khan	Deputy Director (Deputy Secretary)	Government Employee Welfare Board, Rangpur
21.	6503	Mr. Md. Abul Islam	Deputy Secretary	Ministry of Water Resources
22.	5934	Mr. A.Y.M. Ziauddin Al-Manun	Deputy Secretary	Attached to Health Services Division
23.	6427	Khandaker Oliur Rahman	Director (Deputy Secretary)	Rajdhani Unnayan Karttipakkha
24.	6488	Ms. Monoara Eshrat	Deputy Secretary	Ministry of Primary and Mass Education
25.	6519	Ms. Homayra Begum	Deputy Secretary	Finance Division

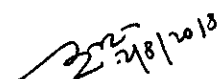
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26.	6833	Mr. Mohammad Azad Sallal	Deputy Secretary	Finance Division
27.	7986	Mr. Mohammad Ekramul Haque Sarkar	OSD (Deputy Secretary)	Ministry of Public Administration
28.	6535	Mr. Abu Noor Md. Shamsuzzaman	Deputy Director Local Government (Deputy Secretary)	Office of the Deputy Commissioner, Sirajganj
29.	6555	Mr. Md. Imtiaz Hossain	Deputy Director Local Government (Deputy Secretary)	Office of the Deputy Commissioner, Dinajpur
30.	BA-6409	Major Md. Atif Siddiqui, PSC, G	Major	2 Field Regiment Artillery, Jashore Cantonment
31.	BA-101085	Lt. Col. AKM Alamgir Hossain	Commanding officer	10 Field Ambulance, Rangpur Cantonment
32.	BD/8510	Wing Commander A N M Abdul Hannan	Wing Commander	Air Force Command and Staff Institute, Dhaka Cantonment
33.	7913	Ms. Nilufar Yesmin	Deputy Secretary	Ministry of Public Administration
34.	6432	Mr. Mohammed Rayhan Kaosar	Assistant WAQF Administrator (Deputy Secretary)	Office of the Bangladesh WAQF Administrator
35.	7959	Mr. Md. Elias Shah	Deputy Secretary	Ministry of Science and Technology
36.	5963	Mr. Nazmul Ahsan	Joint Secretary	Attached to Energy and Mineral Resources Division

02. Terms & Conditions:

- They will start their journey for India on a convenient date near to 07 August, 2018.
- The period of this visit and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency;
- All expenses related to the exposure visit will be borne from the foreign training budget of the Ministry of Public Administration;
- They will not be allowed to stay abroad more than the approved period;
- They will have to submit a report on the exposure visit to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the visit.

03. This order is issued with the approval of the competent authority.

  
Dr. Abdul Hamid  
Joint Secretary  
Phone: +880-2-9574426  
sasft.nopa@gmail.com

No-05.00.0000.202.25.026.18-49/1(100)

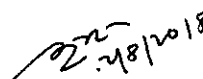
Date: 29/07/2018

**Copy for kind information and necessary action: (not according to seniority)**

- Cabinet Secretary, Cabinet Division, Dhaka.
- Principal Secretary, Prime Minister's Office, Dhaka.
- Senior Secretary, .....Ministry/Division.
- Secretary, .....Ministry/Division
- Rector, BPATC, Savar, Dhaka.
- Director General, Immigration and Passport, Dhaka.
- The High Commission of India in Bangladesh, 1-3, Park Road, Baridhara, Dhaka.
- The Bangladesh High Commission in India, EP-39, Dr. S. Radhakrishnan Marg, Chanakyapuri, New Delhi-110021
- Deputy Commissioner, .....
- Director General, Training Directorate, Armed Forces Division, Dhaka Cantonment, Dhaka.
- Director General (Consular), Ministry of Foreign Affairs, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Accounts Officer, Ministry of Public Administration.
- Mr/Ms.....

**Copy for kind information:**

- Additional Secretary/Additional Secretary (CPT/APD/Administration), Ministry of Public Administration.
- Joint Secretary (Training/CR/ Budget & Audit/PACC), Ministry of Public Administration.
- PS to Hon'ble Minister, Ministry of Public Administration.
- PS to Hon'ble Minister of State, Ministry of Public Administration.
- PS to Secretary, Ministry of Public Administration.
- Senior Systems Analyst, PACC, Ministry of Public Administration.

  
Dr. Abdul Hamid  
Joint Secretary

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
জনপ্রশাসন মন্ত্রণালয়  
বিদেশ প্রশিক্ষণ অধিশাখা  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

নং-০৫.০০.০০০০.২০২.২৫.০২৬.১৮-৪২২

তারিখ: ০২/০৮/২০১৮ খ্রি.

বিষয়: ১২১তম এসিএডি কোর্সের বৈদেশিক এক্সপোজার ডিজিটে অংশগ্রহণকারী কর্মকর্তাদের রিফিং।

সূত্র :০৫.০০.০০০০.২০২.২৫.০২৬.১৮-৪৯, তারিখ : ২৯/০৭/২০১৮ খ্রি.।

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, আগামী ০৭/০৮/২০১৮ থেকে ১৬/০৮/২০১৮ তারিখ মেয়াদে ভারতের Administrative Staff College of India (ASCI)-তে অনুষ্ঠেয় বর্ণিত এক্সপোজার ডিজিটে অংশগ্রহণের নিমিত্ত মনোনীত ১২১তম এসিএডি কোর্সের প্রশিক্ষার্থীদের জন্য এক রিফিং সেশন আগামী ০৬/০৮/২০১৮ তারিখ সোমবার সকাল ১১:৩০ মিনিটে জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষ (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। উক্ত রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিম্নোক্ত কর্মকর্তাগণ উপস্থিত থাকবেন :

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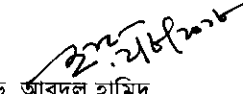
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30.	BA-6409	Major Md. Atif Siddiqui, PSC,G	Major	2 Field Regiment Artillery, JashoreCantonment
31.	BA- 101085	Lt. Col. AKM Alamgir Hossain	Commanding officer	10 Field Ambulance, Rangpur Cantonment
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35.	7959	Mr. Md. Elias Shah	Deputy Secretary	Ministry of Science and Technology
36.	5963	Mr. Nazmul Ahsan	Joint Secretary	Attached to Energy and Mineral Resources Division

২। উক্ত ব্রিফিং সেশনে মনোনীত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

  
ড. আবদুল হামিদ  
যুগ্মসচিব  
ফোন: ৯৫৭৪৪২৬  
sasft.mopa@gmail.com

**বিতরণ:**

জনাব/বেগম, .....  
.....।

**অনুলিপি সদয় অবগতির জন্য :**

- ১। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি/প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ২। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৩। উপসচিব, নিরাপত্তা-২ অধিশাখা, জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশানুমতির অনুরোধসহ)।
- ৪। উপসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (৪৫ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৫। সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সচিব মহোদয়ের সদয় অবগতির জন্য)।