

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Foreign Training Branch
www.mopa.gov.bd


No.05.00.0000.202.00.007.17-38

Date: 15/05/2018

Government Order

The undersigned is directed to convey the Government's approval to Mr. Md. Monjurul Hafiz (ID No.15275), Deputy Secretary (Assistant Private Secretary to Hon'ble Minister of State), Ministry of Public Administration for attending Issue Focused Training Course on "Governmental Human Resource Management for Senior Officials (A) J1804197" to be held in Japan from 06/06/2018 to 23/06/2018 under the following terms and conditions:

- a. He will start his journey for Japan on a convenient date near to June 06, 2018;
 - b. The period of this program and the time spent for travel and transit will be treated as on duty;
 - c. He will draw his pay and allowances in local currency;
 - d. All expenses of the said Training will be borne by JICA, Japan;
 - e. He will not be allowed to stay abroad more than the approved period;
 - f. He will have to submit a report on the training to the Foreign Training Branch of the Ministry of Public Administration within five days after his return from the programme.
2. This order is issued with the approval of the competent authority.


Dr. Abdul Hamid
Joint Secretary
Phone: +88029574426
sasft.mopa@gmail.com

Copy for Kind Information and Necessary Action (Not According to Seniority)

External

1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Prime Minister's Office, Dhaka.
4. Secretary, Economic Relations Division, Dhaka.
5. Director General, Immigration and Passport, Dhaka.
6. Director General (Consular), M/O Foreign Affairs, Dhaka (with request to issue Note Verbale).
7. The Japan Embassy in Bangladesh, Plot # 5 & 7, Dutabash Road, Baridhara, Dhaka-1212.
8. The Bangladesh Embassy in Japan, 4-15-15, Meguro-ku, Tokyo-153-0063.
9. Director, Hazrat Shahjalal International Airport, Dhaka.

Internal

1. Additional Secretary, Ministry of Public Administration.
2. Additional Secretary (CPT/APD), Ministry of Public Administration.
3. Joint Secretary (Training/Budget & Audit/CR), Ministry of Public Administration.
4. PS to Hon'ble Minister, Ministry of Public Administration.
5. PS to Hon'ble Minister of State, Ministry of Public Administration.
6. PS to Senior Secretary, Ministry of Public Administration.
7. Chief Accounts Officer, Ministry of Public Administration, 22, Purana Paltan, Dhaka.
8. Senior Systems Analyst, PACC, Ministry of Public Administration.
9. Accounts Officer, Ministry of Public Administration.

Personal

Mr. Md. Monjurul Hafiz (ID No.15275), Deputy Secretary (Assistant Private Secretary to Hon'ble Minister of State), Ministry of Public Administration.