

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
জনপ্রশাসন মন্ত্রণালয়
বিদেশ প্রশিক্ষণ অধিশাখা
www.mopa.gov.bd

নং-০৫.০০.০০০০.২০২.০০.০০৩.১৭-৭৪

তারিখ: ১৫/০২/২০১৭ খ্রি.

বিষয়: মালয়েশিয়ার Universiti Putra Malaysia (UPM)-এ অনুষ্ঠেয় ৯৮ ও ৯৯তম আইন ও প্রশাসন কোর্সের বিদেশে প্রশিক্ষণ অংশে অংশগ্রহণকারী কর্মকর্তাদের ত্রিফিং।

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, আগামী ২১/০২/২০১৭ হতে ০২/০৩/২০১৭ মেয়াদে Universiti Putra Malaysia (UPM), মালয়েশিয়ায় অনুষ্ঠেয় প্রশিক্ষণে অংশগ্রহণের নিমিত্ত মনোনীত ৯৬ ও ৯৭তম আইন ও প্রশাসন কোর্সের নিম্নোল্লিখিত প্রশিক্ষণার্থীদের জন্য এক ত্রিফিং সেশন আগামী ১৯/০২/২০১৭ তারিখ রবিবার অপরাহ্ন ০২:৩০ টায় জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষ (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। উক্ত ত্রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিম্নোল্লিত কর্মকর্তাগণ উপস্থিত থাকবেন:

Course Management

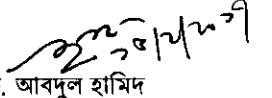
Sl. No.	ID No.	Name	Designation	Place of posting
1	1171	Dr. M. Aslam Alam	Rector (Secretary)	Bangladesh Civil Service Administration Academy.
2	4064	Mr. Md. Zahirul Islam	Director (Joint Secretary)	Bangladesh Civil Service Administration Academy.
3	5732	Mr. Md. Ali Kadar	Joint Secretary	M/O Public Administration.
4	7778	Mr. Md. Maisur Mahmood Chowdhury	Deputy Secretary	M/O Public Administration.

Participants

Sl. No.	ID No.	Name	Designation	Place of Posting
1.	17109	Mr. Shohug Howlader	Assistant Commissioner (Land)	Lalmohon, Bhola.
2.	17058	Mr. Pranab Kumar Ghosh	Assistant Commissioner (Land)	Bhanga, Faridpur.
3.	17079	Mr. Asif Ahamed	Assistant Commissioner (Land)	Gomostapur, Chapainawabganj.
4.	17228	Sayeda Nafis Sultana	Assistant Commissioner (Land)	Damurhuda, Chuadanga.
5.	17098	Ms. Papia Sultana	Assistant Commissioner (Land)	Nachol, Chapainawabganj.
6.	17207	Mr. Md. Zakir Hossen	Assistant Commissioner (Land)	Placed under Office of The Divisional Commissioner, Sylhet.
7.	17265	Mr. Md. Shohag Husain	Assistant Commissioner (Land)	Bancharampur, Brahmanbaria.
8.	17256	Mr. Md. Mushfiqur Rahman	Assistant Commissioner (Land)	Placed under Office of The Divisional Commissioner, Rajshahi.
9.	17258	Mr. B.M. Ruhul Amin Rimon	Assistant Commissioner (Land)	Placed under Office of The Divisional Commissioner, Chittagong.
10.	17081	Sheikh Abdullah Shadid	Assistant Commissioner (Land)	Shyamnagar, Satkhira.
11.	17409	Mr. Mohammad Nahidul Karim	Assistant Commissioner	Office of the Deputy Commissioner, Barisal.
12.	17372	Mr. Md. Enamul Hoque	Assistant Commissioner	Office of the Deputy Commissioner, Kurigram.
13.	17263	Mr. Mahfujur Rahman	Assistant Commissioner (Land)	Dighinala, Khagrachhari.
14.	17578	Ms. Sabrina Rahman	Assistant Commissioner	Office of the Deputy Commissioner, Chittagong
15.	17333	Mr. Fahmi Md Shaief	Assistant Commissioner	Office of the Deputy Commissioner, Tangail.
16.	17289	Mr. Ajit Deb	Assistant Commissioner (Land)	Banoripara, Barisal.
17.	17326	Mr. A.K.M. Golam Morshed Khan	Assistant Commissioner	Office of the Divisional Commissioner, Dhaka.
18.	17506	Ms. Mehnaj Ferdoush	Assistant Commissioner	Office of the Deputy Commissioner, Barisal.
19.	17335	Mr. Md. Montashir Hasan	Assistant Commissioner	Office of the Deputy Commissioner, Khagrachari.
20.	16862	Ms. Pranati Biswas	Assistant Commissioner (Land)	Kaliganj, Gazipur.
21.	17214	Mr. Md. Saiful Islam Majumder	Assistant Commissioner	Placed under Office of the Divisional Commissioner, Dhaka.

চলমান পাতা-০২

২। উক্ত ব্রিফিং সেশনে মনোনীত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।


ড. আবদুল হামিদ
যুগ্মসচিব
ফোন: ৯৫৭৪৪২৬
sasft.mopa@gmail.com

বিতরণ:

জনাব/বেগম,
.....।

অনুলিপি :সদয় অবগতির জন্য

- ১। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি/প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ২। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৩। উপসচিব, নিরাপত্তা-২ অধিশাখা, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশের অনুরোধসহ)।
- ৪। উপসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (৩০ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৫। সিনিয়র সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।

(To be substituted by the same number and date)
Government of the People's Republic of Bangladesh
Ministry of Public Administration
Foreign Training Branch
www.mopa.gov.bd

No. 05.00.0000.202.00.003.17-18

Date : 13/02/2017

To : Chief Accounts Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the exposure visit to be held at Universiti Putra Malaysia (UPM), Malaysia from 21/02/2017 to 02/03/2017 or nearer date as part of overseas exposure visit of 98th & 99th Law and Administration Course (LAC) held at Bangladesh Civil Service Administration Academy under the terms and conditions described in para-02:

Course Management

Sl. No.	ID No.	Name	Designation	Place of posting
1	1171	Dr. M. Aslam Alam	Rector (Secretary)	Bangladesh Civil Service Administration Academy.
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3	5732	Mr. Md. Ali Kadar	Joint Secretary	M/O Public Administration.
4	7778	Mr. Md. Maisur Mahmood Chowdhury	Deputy Secretary	M/O Public Administration.

Participants

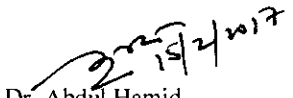
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4.	17228	Sayedna Nafis Sultana	Assistant Commissioner (Land)	Damurhuda, Chuadanga.
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6.	17207	Mr. Md. Zakir Hossen	Assistant Commissioner (Land)	Placed under Office of The Divisional Commissioner, Sylhet.
7.	17265	Mr. Md. Shohag Husain	Assistant Commissioner (Land)	Bancharampur, Brahmanbaria.
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12.	17372	Mr. Md. Enamul Hoque	Assistant Commissioner	Office of the Deputy Commissioner, Kurigram.
13.	17263	Mr. Mahfujur Rahman	Assistant Commissioner (Land)	Dighinala, Khagrachhari.
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15.	17333	Mr. Fahmi Md Shaief	Assistant Commissioner	Office of the Deputy Commissioner, Tangail.
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17.	17326	Mr. A.K.M. Golam Morshed Khan	Assistant Commissioner	Office of the Divisional Commissioner, Dhaka.
18.	17506	Ms. Mehnaj Ferdoush	Assistant Commissioner	Office of the Deputy Commissioner, Barisal.
19.	17335	Mr. Md. Montashir Hasan	Assistant Commissioner	Office of the Deputy Commissioner, Khagrachhari.
20.	16862	Ms. Pranati Biswas	Assistant Commissioner (Land)	Kaliganj, Gazipur.
21.	17214	Mr. Md. Saiful Islam Majumder	Assistant Commissioner	Placed under Office of the Divisional Commissioner, Dhaka.

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2. Terms & Conditions:

- a) They will start their journey for Malaysia on a convenient date near to February 21, 2017;
- b) The period of this training and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said training;
- e) They will not be allowed to stay abroad more than the approved period;
- f) They will have to submit a report on the training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the Training.

3. This order is issued with the approval of the competent authority.


Dr. Abdul Hamid
Joint Secretary
Phone: +880-2-9574426
sasft.mopa@gmail.com

No.05.00.0000.202.00.003.17-18/1 (100)

Date: 13/02/2017

Copy for Kind Information and Necessary Action: (not according to seniority)

1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary,.....Ministry/Division.
4. Secretary,.....Ministry/Division
5. Rector, Bangladesh Civil Service Administration Academy, Shahbag, Dhaka.
6. Director General, Immigration and Passport, Dhaka.
7. H.E. the High Commissioner, the High Commission of Malaysia in Bangladesh, House No. 19, Road No. 6, Baridhara, Dhaka.
8. H.E. the High Commissioner, High Commission of the People's Republic of Bangladesh, Kuala Lumpur, Block-1, Lorong Damai-7, Jalan Damai, 55000 Kuala Lumpur, Malaysia.
9. Divisional Commissioner,
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Deputy Commissioner,
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Upazila Nirbahi Officer,
14. Accounts officer, Ministry of Public Administration.
15. Mr/Ms.....

Copy for Kind information:

1. Additional Secretary, Ministry of Public Administration.
2. Additional Secretary (CPT/APD/Administration), Ministry of Public Administration.
3. Joint Secretary (Training/PACC/CR/Budget & Audit), Ministry of Public Administration.
4. PS to Hon'ble Minister, Ministry of Public Administration.
5. PS to Hon'ble Minister of State, Ministry of Public Administration.
6. PS to Senior Secretary, Ministry of Public Administration.
7. Senior Systems Analyst, PACC, Ministry of Public Administration.
8. Accounts officer, Ministry of Public Administration.


Dr. Abdul Hamid
Joint Secretary