

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.00.023.15-87

Date: 28 -09-2015

To: Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the Training Course to be held at the National Academy of Public Administration (NAPA), Vietnam from 12-10-2015 to 17-10-2015 or nearer date as part of foreign exposure visit of 8<sup>th</sup> Policy, Planning and Management Course held at BPATC under the terms and conditions described in para- 03:

**Course Management**

Sl. no.	ID no.	Name	Designation	Place of posting
1	3443	Dr. Md. Mahmudul Hassan	Member Directing Staff (Additional Secretary)	BPATC, Savar, Dhaka
2	4851	Mr. Md. Abdul Hakin	Director (Joint Secretary)	BPATC, Savar, Dhaka
3	5672	Mr. Md. Masudul Hasan	Deputy Secretary	Ministry of Public Administration
4	6861	Mr. Sebastin Rema	Deputy Secretary	Ministry of Public Administration

**Participants**

Sl. no.	ID no.	Name	Designation	Place of posting
1	2119	Mr. Md. Anwarul Islam Sikder, ndc	Additional Secretary	Attached to BPATC, Savar, Dhaka
2	3439	Mr. Tapan Kumar Karmaker	Additional Secretary	Finance Division, Ministry of Finance
3	3463	Mr. Salahuddin Mahmud	Director General (Additional Secretary)	Bangladesh Academy for Rural Development (BARD), Comilla
4	3553	Mr. A S M Mahbulul Alam	Additional Secretary	Ministry of Information
5	3592	Mr. Md. Mokhlesur Rahman	Additional Secretary	Election Commission Secretariat, Dhaka
6	3716	Mr. Md. Abdul Hakim	Additional Secretary	Ministry of Public Administration
7	3586	Mr. Manobendra Bhowmik	Additional Secretary	Ministry of Food
8	3628	Mr. Md. A K Fazlul Haque	Additional Secretary	Attached to Ministry of Labour and Employment
9	2137	Mr. Nikhil Chandra Das	OSD (Additional Secretary)	Ministry of Public Administration
10	4005	Mr. Md. Gias Uddin Ahmed	Additional Secretary	Ministry of Primary and Mass Education
11	4599	Mr. Md. Mostafizur Rahman	Additional Secretary	Cabinet Division
12	4735	Mr. A F Amin Choudhury	Additional Secretary	Attached to Finance Division, Ministry of Finance
13	4747	Mr. Sayta Brata Saha	Additional Secretary	Attached to Ministry of Disaster Management and Relief
14	4903	Mr. Md. Kafil Uddin	Project Director (Additional Secretary)	National Land Zoning Project, Ministry of Land
15	4972	Ms. Tandra Sikder	Member (Additional Secretary)	National Board of Revenue
16	4617	Mr. G M Saleh Uddin	Additional Secretary	Ministry of Environment and Forests
17	4624	Mr. Md. Tajul Islam Chowdhury	Additional Secretary	Ministry of Public Administration
18	4907	Dr. A F M Manzur Kadir	Director General (Additional Secretary)	Export Promotion Bureau, Bangladesh, Ministry of Commerce
19	4977	Ms. Zharna Begum	Member (Additional Secretary)	Land Reforms Board, Ministry of Land
20	7182	Mr. Faiz Ahmed Bhuiyan	Administrator (Additional Secretary)	Office of the Administrator of WAQF, Ministry of Religious Affairs
21	7294	Mr. Sudhakar Datta	Director (Additional Secretary)	Bangladesh Inland Water Transport Corporation (BIWTC), Ministry of Shipping
22	7308	Ms. Jasmine Akhter	Member (Additional Secretary)	SPARRSO, Ministry of Defence
23	2485	Mr. Md. Mizanur Rahman	Chairman (Additional Secretary)	Bangladesh Inland Water Transport Corporation (BIWTC)
24	3182	Mr. Biman Kumar Saha, ndc	Additional Secretary	Ministry of Health and Family Welfare
25	3394	Mr. N M Ziaul Alam	Director General (Additional Secretary)	Department of Immigration and Passport

02. Mr. Salahuddin Mahmud (3463), Director General (Additional Secretary), Bangladesh Academy for Rural Development (BARD) will be accompanied by his wife Begum Khadija Mahmud and Ms. Tandra Sikder (4972), Member (Additional Secretary), National Board of Revenue will be accompanied by her son Mr. Tanmoy Abir Mondal. All expenses of Begum Khadija Mahmud and Mr. Tanmoy Abir Mondal will be borne by Mr. Salahuddin Mahmud and Ms. Tandra Sikder, respectively.

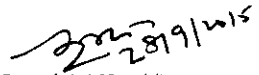
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03. **Terms & Conditions:**

- a) They will start their journey for Vietnam on a convenient date near to October 12, 2015;
- b) The period of this training and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said training;
- e) They will not be allowed to stay abroad more than the approved period;
- f) They will have to submit a report on the Training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the Training.

04. This order is issued with the approval of the competent authority.

  
(Dr. Abdul Hamid)  
Deputy Secretary  
Phone: +880-2-9561836  
sasft.mopa@gmail.com

No.05.00.0000.202.00.023.15-87 (40)

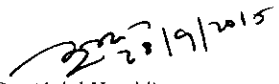
Date: 28 -09-2015

**Copy for Kind Information and Necessary Action: (not according to seniority)**

01. Cabinet Secretary, Cabinet Division, Dhaka.
02. Principal Secretary, Prime Minister's Office, Dhaka.
03. Senior Secretary,.....Ministry/Division.
04. Secretary,.....Ministry/Division
05. Rector, BPATC, Savar, Dhaka.
06. H.E. The Ambassador, Embassy of the Socialist Republic of Vietnam in Bangladesh, 14 CWS (B), Road 33/24, Gulshan, Dhaka 1212.
07. H.E. The Ambassador, Bangladesh Embassy in Vietnam, 7th Floor, Dacha Business Center, 360 Kim Ma Street, Hanoi, Vietnam.
08. President, National Academy of Public Administration (NAPA), Hanoi, Vietnam.
09. Director General, Immigration and Passport, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Accounts officer, Ministry of Public Administration.
13. Mr/Ms.....

**Copy for Kind information:**

01. Additional Secretary/ Additional Secretary (CPT/APD/CR/Discipline//Budget), Ministry of Public Administration.
02. Joint Secretary (Training/PACC), Ministry of Public Administration.
03. PS to Hon'ble Minister, Ministry of Public Administration.
04. PS to Hon'ble Minister of State, Ministry of Public Administration.
05. PS to Senior Secretary, Ministry of Public Administration.
06. Senior Systems Analyst, PACC, Ministry of Public Administration.

  
(Dr. Abdul Hamid)  
Deputy Secretary