

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Foreign Training Section
www.mopa.gov.bd

No.05.00.0000.202.25.012.22.140

Date : 26.04.2023


To: Chief Accounts and Finance Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka

The undersigned is directed to convey the Government's approval for Ms. Amena Begum (ID No. 6315), Additional Secretary, Ministry of Public Administration, to attend the Australia Awards Short Course on Executive Leadership, which will be held in Australia from July 17, 2023 for 15 days or at a nearer date, under the terms and conditions described in paragraph-02.

2. Terms & Conditions:

- The officer will commence her journey to Australia on a date convenient and closer to July 17, 2023.
- The period of this training, including travel and transit time, will be considered as on duty.
- She will receive her pay and allowances in the local currency.
- The Government of Australia will cover all expenses related to the training.
- She will not be permitted to stay abroad beyond the approved period.
- Upon completion of the training, she must return to her respective workplace immediately.
- Within five days of returning from the training, she must submit a report on the training to the Foreign Training Branch of the Ministry of Public Administration.

3. This order is issued with the approval of the competent authority.


26/04/2023
Md. Shimul Akter
Senior Assistant Secretary
Phone: +88029574426
ft@mopa.gov.bd

No.05.00.0000.202.25.012.22.140/1(20)

Date : 26.04.2023

Copy for Kind Information and Necessary Action: (Not in order of Seniority)

External

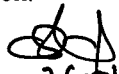
- Cabinet Secretary, Cabinet Division, Dhaka
- Principal Secretary to Hon'ble Prime Minister, Prime Minister's Office, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Economic Relations Division, Dhaka.
- H.E High Commissioner, Australian High Commission in Bangladesh, 184 Gulshan Avenue, Gulshan-2, Dhaka.
- H.E High Commissioner, Bangladesh High Commission in Australia, 57 Culgoa Circuit, O'Malley, ACT 2606, Canberra, Australia.
- Director General, Department of Immigration and Passports, Agargaon, Dhaka.
- Director General (Consular), Ministry of Foreign Affairs, Dhaka. (with request to issue a Note Verbale)
- Director, Hazrat Shahjalal International Airport, Dhaka.

Internal

- Additional Secretary (CPT/APD), Ministry of Public Administration
- Joint Secretary (Internal & Foreign Training/Budget Management/CR), Ministry of Public Administration
- PS to Hon'ble Minister of State, Ministry of Public Administration.
- PS to Senior Secretary, Ministry of Public Administration
- Senior System Analyst, PACC, Ministry of Public Administration (with a request to display this notification on the MoPA website)
- Accounts Officer, Ministry of Public Administration

Personal

Ms. Amena Begum (6315), Additional Secretary, Ministry of Public Administration.


26.04.2023
Md. Shimul Akter
Senior Assistant Secretary